

NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
TOWN OF WEST SILOAM SPRINGS
MONDAY, SEPTEMBER 19, 2022, AT 6:00 PM

NAME OF PUBLIC BODY: **BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA**

DATE: **September 19, 2022**

TIME: **6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting Rescheduled Regular Meeting
Special Meeting Continued or Rescheduled Meeting
Emergency Meeting

AGENDA

- 1) Call to Order
- 2) Roll Call and Determination of Quorum
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A) (9)
- 4) Discussion and possible action on any matter related to approving the minutes from the regular meeting on August 15, 2022
 - a) Reading of the Minutes
 - b) Discussion, motion, and vote to approve the minutes
- 5) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
 - a) **FINANCIAL:** Kris Kirk CPA reporting on financial status for **August 2022**
 - b) **POLICE CHIEF LARRY BARNETT:** Summary report on Police Department activities.
 - c) **ZONING BOARD AND PLANNING COMMISSION WAYLON CHANDLER:** No report
 - d) **CODE ENFORCEMENT: WAYLON CHANDLER:** No report
 - e) **MAYOR RHONDA WISE:** No report
 - f) **VICE MAYOR LINDA DIXON:** No report
 - g) **TOWN ATTORNEY:** No report
- 6) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)

7) DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR MONTH OF AUGUST 2022

GENERAL PO#'S 0036-0062, for a total of: \$ 35,017.32

EMS PO#'S 0001-0002, for total of: \$ 42,889.56

TRIBAL PO# None

FOR A GRAND TOTAL OF: \$77,906.88

8) **EXECUTIVE SESSIONS.** 25 O.S. § 311(B) permits the public body to meet in Executive Session for certain specified reasons under certain specified conditions. It is the opinion of the town attorney that the Board of Trustees may adopt a motion to meet in executive session to discuss the following items:

- a) Proposed executive session pursuant to 25 O.S. § 307(B)(1), to discuss all matters concerning evaluation and possible raise for Mindy Keaton
 - i) Discussion, motion, and vote to convene or not convene in executive session
 - ii) Acknowledge the board has returned to open session
 - iii) Executive session minutes compliance statement
 - iv) Discussion, motion, and vote to affirm that no votes or action taken during executive session
 - v) Consideration, discussion, and possible action on items discussed in executive session

9) ODOT ANNEXATION

- a) **PUBLIC HEARING** - Public hearing on the proposed annexation of a tract of land owned by the Oklahoma Department of Transportation having the following legal description:

Part of Hwy 412 traveling West from County Rd 680 approximately 1.2 miles to County Rd 4667. Then part of E578 Rd (better known as old Hwy 33 or Cedar Drive) traveling West from county road 680 to the intersection of Hwy 412 approximately 0.40 miles

- b) **ANNEXATION ORDINANCE** - Discussion and possible action about enacting ordinance 2022-09-01 to extend the corporate limits of the Town of West Siloam Springs, Oklahoma, to include the territory described above (ODOT Property) and designate **WARD 1** as the ward which said property shall become.
- c) **EMERGENCY CLAUSE** - If the Board of Trustees votes to enact the ordinance annexing the territory described above, there will be discussion and possible action on whether to pass and adopt an emergency clause making Ordinance 2022-09-01 effective immediately upon publication pursuant to 11 O.S. §§ 14-103, 14-107.



10) ORDINANCES

- o Discussion and/or action on **proposed Ordinance 2022-09-02** amending Chapter 1 of the Code of Ordinances to provide assistance to employees receiving licenses and providing for reimbursement upon certain conditions
 - If Board votes to enact Ordinance 2022-09-02, there will be discussion and possible action on whether to include an Emergency Clause making Ordinance 2022-09-02 effective upon publication

11) RESOLUTIONS

- o Discussion and/or action on all matters concerning **Proposed Resolution TN-2022-09-01** amending approved budget for FY22-23 to allocate funds for increased officer compensation

12) Discussion and possible action concerning office staff uniforms

13) Discussion and possible action on giving office staff employees an annual uniform and/or clothing allowance

14) Discussion and possible action to outsource ordinance and code management to third party vendor

15) Discussion and possible action on revising handbook to include Juneteenth and Columbus Day/ Indigenous Day as paid holidays.

16) Discussion and possible action on back pay for qualified employees for Juneteenth 2022.

17) Discussion and possible action on matters concerning tax treatment of per diem compensation.

18) Discussion and possible action on new matters that could not have been anticipated to posting of agenda, if any.

19) MOTION AND VOTE TO ADJOURN.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON SEPTEMBER 15, 2022, BY 4:00 P.M. BY LAURA POTEET

Time Posted: 2:45 pm

JP
(initial)

