

NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY

MONDAY, JANUARY 17, 2022, immediately following the Town Board of Trustees Meeting
that begins at 6:00 p.m.

NAME OF
PUBLIC BODY: **WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES**

DATE: **JANUARY 17, 2022**

TIME: **Immediately following the Town Board of Trustees meeting that begins
at 6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive,
Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting (X) Rescheduled Regular Meeting ()
 Special Meeting () Continued or Rescheduled Meeting ()
 Emergency Meeting ()

AGENDA

- 1) Call to order
- 2) Roll call and determination of quorum
- 3) Discussion and possible action on any matter related to approving the minutes from the regular meeting on December 20, 2021.
 - a. Acknowledgement of opportunity to review minutes
 - b. Discussion, motion, and vote to approve the minutes
- 4) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:
 - a. **FINANCIAL REPORTS:** Kris Kirk CPA reporting on financial status for December 2021.
 - b. **DIRECTOR OF PUBLIC WORKS:** Gary Fain reporting on status of projects and infrastructure.
 - c. **CHAIRMAN:** If necessary, summary report on updates and activities not covered by Municipal Authority supervisors or employees
 - d. **VICE CHAIRMAN:** No report
 - e. **MUNICIPAL AUTHORITY CLERK:** No report
 - f. **MUNICIPAL AUTHORITY ATTORNEY:** No report

- 5) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)
- 6) DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR DECEMBER 2021

WATER PO #'S 12260-12307 for a total of:	\$ 101,450.90
METER PO #'S 725-729 for a total of:	\$ 335.53
STREET PO #'S 1644 – 1648 for a total of:	\$ 4,265.03

FOR A GRAND TOTAL OF: \$ 106,051.46

- 7) Discussion and possible action to conclude Gary Fain’s probationary period for new employees.
- 8) Discussion and possible action concerning creating position of Deputy Public Works Director. (*See Ordinances, Ch. 1, Article 2, §§ 9(a)(1), and Art . 10, § 58; Personnel Policies, § 5.1*)
- 9) Discussion and possible vote on motion to confirm appointment of Paul Fields as Deputy Public Works Director. (*See Ordinances, Ch. 1, Article 2, §§ 9(a)(1), and Art . 10, § 58; Personnel Policies, § 5.1*)
- 10) Discussion and possible action regarding proposed Operation and Maintenance Agreement with South Delaware County Regional Water Authority (SDCRWA); said agreement will delegate responsibility of water system operations and maintenance to SDCRWA as an independent contractor.
- 11) Discussion and possible action about to abolish the Water Operator position upon finalizing water systems Operation and Maintenance Agreement with South Delaware County Rural Water Authority. (*See Ordinances, Ch. 1, Article 2, § 9(a)(6), Ch. 1, Art. 10, § 58(a)*).
- 12) Discussion and possible vote to approve Raymond Anderson transfer to Maintenance Department. (*See Ordinances, Ch. 1, Article 2, §§ 9(a)(1), and Art . 10, § 58; Personnel Policies, § 5.1*)
- 13) Discussion and possible action to approve draft of Lease with Delaware County Solid Waste Trust Authority to operate a convenience center and to authorize Director of Public Works and municipal counsel to finalize agreement with DCSWTA.
- 14) Discussion and possible action to name a Deputy Purchasing Officer authorized to request funds for supplies, materials, equipment and services less than or equal to \$25,000.00 when Purchasing Officer is unavailable. (*See Ordinances, Ch. 7, § 1*).
- 15) Discussion and possible action on new matters that could not have been anticipated prior to posting of agenda, if any.
- 16) MOTION AND VOTE TO ADJOURN.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON JANUARY 13, 2022, BY 4:00 P.M. BY COLLEEN MCGUIRE

Time Posted: _____ (intials)

