

**NOTICE OF MEETING AND AGENDA**  
**THE BOARD OF TRUSTEES FOR THE**  
**TOWN OF WEST SILOAM SPRINGS**  
**MONDAY, SEPTEMBER 18, 2023, AT 6:00 PM**

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NAME OF PUBLIC BODY: **BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA**

DATE: **MONDAY, SEPTEMBER 18, 2023**

TIME: **6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting () Rescheduled Regular Meeting ()  
Special Meeting () Continued or Rescheduled Meeting ()  
Emergency Meeting ()

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**AGENDA**

- 1) Call to Order
- 2) Roll Call and Determination of Quorum
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A) (9)
- 4) Discussion and possible action on any matter related to approving the minutes from the regular meeting on August 21, 2023
  - a) Reading of the Minutes and/or acknowledgment of opportunity to review minutes
  - b) Discussion, motion, and vote to approve the minutes
- 5) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
  - a) **FINANCIAL:** Kris Kirk CPA reporting on financial status for **AUGUST 2023**
  - b) **POLICE CHIEF LARRY BARNETT:** Summary report on Police Department activities.
  - c) **ZONING BOARD AND PLANNING COMMISSION:** No report
  - d) **CODE ENFORCEMENT, MARK WIEDEBUSH:** No report
  - e) **MAYOR RHONDA WISE:** Monthly report
  - f) **VICE MAYOR LINDA DIXON:** No report
  - g) **TOWN ATTORNEY:** No report.
- 6) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)
- 7) DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR MONTH OF AUGUST 2023



GENERAL PO#'S 49-93:	\$ 260,810.52
EMS PO# 2:	\$ 23,117.47
TRIBAL PO# 2:	\$ 240.00
PARK PO#'S 6-7:	\$ 560.86

**FOR A GRAND TOTAL OF: \$284,728.85**

- 8) **EXECUTIVE SESSIONS.** 25 O.S. § 307(B) permits the public body to meet in Executive Session for certain specified reasons under certain specified conditions. It is the opinion of the town attorney that the Board of Trustees may adopt a motion to meet in executive session to discuss the following items:
- a) Proposed executive session pursuant to 25 O.S. § 307(B)(1)&(4), for the purpose of confidential communications between the public body and its attorney on matters related to delegation of additional duties to Town Clerk-Treasurer pursuant to Ordinance 2023-07-01 (as codified in Ch. 1, Art. 3, § 11, subpara. 6, of the West Siloam Springs Code of Ordinances) and individual performance of those duties
    - i) Discussion, motion, and vote to convene or not convene in executive session on agenda item 8(a) above
    - ii) Acknowledge the board has returned to open session
    - iii) Executive session minutes compliance statement
    - iv) Discussion, motion, and vote to affirm that no votes or action taken during executive session
    - v) Consideration, discussion, and possible action on items discussed in executive session
- 9) **ORDINANCES AND RESOLUTIONS**
- a) Proposed Resolution TN-2023-09-01 amending the budget for 23-24FY to allocate \$10.00 from each citation for the park fund, transferring approximately \$36,000.00 from General Fund to Parks
- 10) Discussion and/or action on using the Town's escrow balance of \$19,012.00 to pay FY 23-24 Workers' Compensation premium for policy number WCV140031207
- 11) Discussion and/or action on hiring a mechanic to service Town vehicles ✓
- 12) Discussion and possible action on new matters that could not have been anticipated prior to posting of agenda, if any. ✓
- 13) **MOTION AND VOTE TO ADJOURN.**

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This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.* and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

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POSTED ON SEPT. 14, 2023, BY LAURA POTEET

Time Posted: 10:00 am      09-14-2023  
 (initial)