

NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY
TUESDAY, FEBRUARY 20, 2024, FOLLOWING THE TOWN OF WEST SILOAM
SPRINGS BOARD OF TRUSTEES MEETING THAT BEGINS AT 6:00 P.M.

NAME OF PUBLIC BODY: **WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES**

DATE: **TUESDAY, FEBRUARY 20, 2024**

TIME: **Immediately following the Town Board of Trustees Meeting that begins at 6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting Rescheduled Regular Meeting ()
Special Meeting () Continued or Rescheduled Meeting ()
Emergency Meeting ()

AGENDA

- 1) Call to order
Mayor Rhonda Wise called to order at 6:16 p.m.

- 2) Roll call and determination of quorum
Makenzie Denny here, Jim McClure here, Scott Wilkerson here, Linda here, Rhonda here.

- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A) (9)
Laura Poteet posted the agenda at the Town Hall on February 15, 2024, at 4:00 p.m.

- 4) Discussion and possible action on any matter related to approving the minutes from the Town of West Siloam Springs municipal board meeting on January 15, 2024
 - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
 - b. Discussion, motion, and vote to approve the minutes

Rhonda motioned to approve the minutes; Kenzie seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

5) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:

- a. **FINANCIAL REPORTS:** Kris Kirk CPA reporting on financial status for **month of January 2024/Kris advised the Authority (Water) fund is down \$15,000.00, with \$466,000.00 currently in the operating fund.**
- b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give update on current and projected projects and expenditures. /Waylon advised: Many projects in the works, including lift station, using camera on sewer lines, backflow preventer being repaired. He advised they have also been repaired roads that have fallen thru due to weather, trying to get meter-reading down to "one day", and that ORWA coming in to do an energy study to try and cut costs at lift stations. Also, that he has been working with Terry on various projects. The new truck has come in also so that will save on repair costs in the long run.
- c. **ENGINEER:** Cason LeBlanc will specifically report on projects and proposals under agenda items 11-15 below.
- d. **CHAIRWOMAN:** Monthly report
- e. **VICE CHAIRWOMAN:** No report
- f. **MUNICIPAL AUTHORITY ATTORNEY:** No report

6) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)/None

7) DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR JANUARY 2024

WATER PO #'s W208-W249:	\$121,998.62
STREET PO #'s S113-S144:	\$63,761.78
METER PO #'s M26-M27:	\$75.00
FOR A GRAND TOTAL OF: \$185,835.40	

Rhonda motioned to approve; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes

8) Discussion and/or Action on Accepting Bids for 8" Gravity flow sewer extension located on Hwy 59 in front of Macadoodles

Rhonda motioned to consolidate with #11, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

9) Discussion and/or action on all matters to proposed budget amendment to increase street appropriations from \$75,000.00 to \$235,000

Rhonda motioned to accept the proposed budget amendment, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes. To be in effect immediately.

10) Discussion and/or possible action to purchase a 5900 Toro Mower for the streets department

Waylon advised this is actually at "5910" mower, and that it will mow up to 21 acres in 8 hours, cutting their mowing time down from 5 days, to about 2. It will also save wear and tear on tractor, which is frequently in shop.

Rhonda motioned to approve, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

11) Discussion and/or Action on Accepting Bids for 8" Gravity flow sewer extension located on Hwy 59 in front of Macadoodle

Cason LeBlanc spoke, advising the recommends we go with the low bidder, C&D Companies, LLC.

Rhonda motioned to approve, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

12) Discussion and/or possible action to on all matters regarding Director of Public Works' recommendation to award Highway 59 sewer line extension project to C&D Companies LLC

Rhonda motioned to accept the bid of C&D Companies, LLC, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

13) Discussion and/or action on all matters regarding proposed Notice of Award to C&D Companies and approval of contract agreement

Rhonda motioned to approve; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

14) Discussion and action on all matters concerning replacing the Cherokee Casino Lift Station, including but not limited to, backup plan in event of failure and project engineering proposals.

After Cason spoke briefly, Rhonda motioned to leave this agenda item on agenda until further notice, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

15) Discussion and/or action on sewer line extension from Macadoodles site to existing sewer line located on Hwy 59

Rhonda motioned to leave this item on the agenda until further notice, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

16) Discussion and/or action on all matters concerning adjustments to water bill

Rhonda motioned to approve all adjustments; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

17) Discussion and/or action on new matters that could not have been anticipated prior to posting of agenda, if any./None.

18) MOTION AND VOTE TO ADJOURN/Rhonda motioned to adjourn at 6:30 p.m., Kenzie seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON FEBRUARY ____, 2024, BY LAURA POTEET

Time Posted: _____ (initial)



Minutes
recorded/typed by
Laura Poteet