MINUTES FOR REGULAR MEETING

OF THE BOARD OF TRUSTEES OF THE

TOWN OF WEST SILOAM SPRINGS, OK

FEBRUARY 22, 2021

AGENDA

NOTICE WAS POSTED AT THE TOWN HALL ON FEBRUARY 12, 2021 AT 4:00 PM BY COLLEEN MCGUIRE

1. CALL TO ORDER **6:00 PM**
2. ROLL CALL AND DETERMINATION OF QUORUM.

**SAM HERE, RHONDA HERE, MARTY HERE, LINDA HERE, ELAINE HERE**

1. DISCUSSION AND ACTION ON APPROVING THE MINUTES OF THE JANUARY 2021 BOARD MEETING.

**ELAINE MOTIONED TO APPROVE THE MINUTES OF THE JANUARY 2021 BOARD MEETING.**

**LINDA SECONDED**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

1. REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
2. FINANCIAL REPORT **General fund up $7,000.00 on Day to day operations Sales tax up $105,000. Final Acct total for January**
3. POLICE CHIEF LARRY BARNETT **24 reports filed 15 drug charges 252 citations, 23 warnings and 4 Accidents. Jonah still in Intensive care with Pneumonia at Hastings**
4. ZONING BOARD AND PLANNING COMMISSION **NO BOARD MEMBERS PRESENT Meeting cancelled for February**
5. CODE ENFORCEMENT **Waylon reported on 2** **Dilapidated homes. Grow, Dispensary,** **and** **Processing plant going into Blackhawk property.**
6. MAYOR ELAINE CARR **DISCUSSION ON Death Certificates with Senator Stevenson, they are behind on entering those. Also working on Gun Bills, OML bills presented, OML.org Alerts going out, so log in to see what is going to house and senate. Elaine will not be running for Mayor again, may run for higher office. Grand Gateway is where we get our grants. Thank you to Keith and Raymond, for snow removal and extra time worked**
7. VICE MAYOR RHONDA WISE **NOTHING AT THIS TIME ALSO THANK YOU TO KEITH AND RAYMOND AND THE POLICE DEPARTMENT TOO FOR ALL THEIR HARD WORK**
8. TOWN CLERK/TREASURER **if anyone knows of someone that wants to run for town clerk, LET US KNOW Rhonda would like to talk with them. WE HAVE 60 DAYS FROM FILING DATE TO FIND SOMEONE FEB 10 IS THE WEDNESDAY AFTER THE 6TH. 60 DAYS FROM THERE WOULD BE MARCH 11TH, 2021**
9. TOWN ATTORNEY **CONGRATULATIONS TO LINDA DIXON- Mayor Carr, been a pleasure to work with you. Worked with Sam on K-9 service agreement and wish YOU HAPPYNESS IN YOUR NEW INDEVORS Mayor for her services.**
10. PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON). **SAM SAID THANK YOU ELAINE FOR YOUR SERVICES**
11. DISCUSSION AND POSSIBLE ACTION ON PURCHASE ORDERS FOR JANUARY 2021

GENERAL PO #’S 34084 - 34162 **TOTALING $235,998.63**

EMS PO# 121-122 **TOTALING $3,281.93**

**FOR A GRAND TOTAL OF: $239,280.56**

**Elaine Motioned to approve purchase orders for January 2021 for $239,280.56**

**Sam seconded**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

6.a DISCUSSION AND ACTION ON EMERGENCY CLAUSE APPROVAL

**Elaine Motioned to approve the Emergency Clause approval**

**Sam Seconded**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

1. DISCUSSION AND POSSIBLE ACTION TO SURPLUS USED FIREARMS SHOWN ON LIST TO BE PRESENTED AT MEETING, AND POSSIBLE ACTION TO PERMIT TOWN OFFICERS THE OPTION TO PURCHASE THEM AT AMOUNTS SHOWN ON THE LIST. TABLED FROM JANUARY MEETING

*Chief reported on the 2009 guns we paid 400 for the new ones so ½ of that for the purchase of the officers guns to purchase. Possible to give Randy’s to the family we can vote on next time.*

**Sam Motioned to surplus the guns give the officers first dibs on purchasing their guns back. In the amount of $200.00 and that money going back into the police fund or task force money to help pay for ammunition for requalification’s. With exception to officer Jackson to be discussed at next meeting**

**Linda Seconded**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

1. DISCUSSION AND POSSIBLE ACTION ON GEO SAFE PROGRAM

**Chief reported on GEO SAFE**

**Sam motioned to table till we are presented with a contract and lock down a price.**

**Marty Seconded.**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

1. DISCUSSION AND ACTION ON RE-ANNEXING ANEXATION PREVIOUS APPROVED ON JANUARY 18TH MEETING

**Sam Motioned to re-adopt, Same as last meeting to be filed**

**Rhonda seconded**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

1. DICUSSION AND ACTION ON AMENDING CH. 13, ART. 2 SEC 14 SUBSECTION 9 TO INCLUDE A $200.00 ADMINISTRATION FEE AND CHAPTER 13, ART 2, SEC. 13 SUBSECTION 1(F) TO INCLUDE A $400.00 ADMINISTRATION FEE OF THE CODE OF ORDINANCE.

**Elaine Motioned to Table** **till we amend the ordinance.**

**Sam Seconded**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

1. DISCUSSION AND ACTION ON REVISION OF CHAPTER 4 (BUILDINGS, PLUMBING, AND ELECTRICAL INSTALLATIONS) OF THE CODE OF ORDINANCES.

**Elaine motioned to table REVISION OF CHAPTER 4 (BUILDINGS, PLUMBING, AND ELECTRICAL INSTALLATIONS) OF THE CODE OF ORDINANCES.**

**Sam Seconded**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

1. DISCUSSION AND POSSIBLE ACTION FOR APPROVAL OF ROBERT ST. PIERRE C.P.A. AUDIT REPORT.

**Sam Motioned to** approve ROBERT ST. PIERRE C.P.A. AUDIT REPORT.

**Marty Seconded**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

1. DISCUSSION AND POSSIBLE ACTION ON A CONTRACT WITH JAY PUBLIC SCHOOLS, TO PROVIDE K-9 DETECTION SERVICES FOR THE SCHOOL YEAR(S).

***Sam presented Money would go into Drug account for the Dog Bills JAY’S board has to approve the contract. For $200.00 a month.***

**Elaine Motioned to approve the contract Sam and Jot worked on with Jay public Schools for Jay school properties.**

**Linda Seconded**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

1. DISCUSSION AND ACTION ON COVID 19 STATE EMPLOYEE TAX CREDIT AND STATE LEAVE RIGHTS EXPIRED DECEMBER 31, 2020.

**Sam motioned we continue following State Guidelines till we want to review in May at meeting 2021.**

**Linda Seconded**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

1. NEW BUSINESS.

**Elaine had the Plaques made for the board members, Board approved the cost of $135.00 to be paid even though it was approved for $100.00 at last meeting. Approve new costs**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

1. ADJOURNMENT.

**Sam Motioned to adjourn, and Linda Seconded**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

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**MAYOR – ELAINE CARR VICE MAYOR – RHONDA WISE**