

MINUTES OF A REGULAR MEETING
OF THE **BOARD OF TRUSTEES** OF THE
TOWN OF WEST SILOAM SPRINGS, OK
MARCH 16, 2020

TIME: 6:00 P.M.
PLACE: TOWN HALL

NOTICE WAS POSTED AT THE TOWN HALL ON MARCH 13, 2020 @ 4:00 P.M. BY

LESLIE COLANTUONO

1. MEETING WAS CALLED TO ORDER BY ELAINE CARR AT 6:00 PM.
2. ROLL CALL AND DETERMINATION OF QUORUM. SAM BYERS – PRESENT, RHONDA WISE – PRESENT, MARTY THOMPSON – ABSENT, LINDA DIXON – PRESENT, ELAINE CARR – PRESENT.
3. ELAINE CARR MADE A MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 17, 2020 REGULAR MEETING OF THE BOARD OF TRUSTEES. 2ND BY RHONDA WISE. ROLL CALL: SAM BYERS – YES, RHONDA WISE – YES, LINDA DIXON – YES, ELAINE CARR – YES.
4. ELAINE CARR MADE A MOTION TO APPROVE THE MINUTES OF THE MARCH 9, 2020 SPECIAL MEETING OF THE BOARD OF TRUSTEES. 2ND BY SAM BYERS. ROLL CALL: SAM BYERS – YES, RHONDA WISE – YES, LINDA DIXON – YES, ELAINE CARR – YES.
 - **MARTY THOMPSON ARRIVED AT 6:05 PM.**
5. ELAINE CARR MADE A MOTION TO APPROVE THE TOWN OF WEST SILOAM SPRINGS FINANCIAL REPORTS FOR FEBRUARY 2020. 2ND BY LINDA DIXON. ROLL CALL: SAM BYERS – YES, RHONDA WISE – YES, MARTY THOMPSON – YES, LINDA DIXON – YES, ELAINE CARR – YES.
6. REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
 - A. POLICE CHIEF LARRY BARNETT. GAVE REPORT
 - B. ZONING BOARD AND PLANNING COMMISSION. JAYNE GALLOWAY GAVE REPORT
 - C. CODE ENFORCEMENT WAYLON CHANDLER. GAVE REPORT
 - D. MAYOR ELAINE CARR. ADVISED THE TOWN RECEIVED THE LEVEL SILVER T-SET GRANT OF \$22,000.00
 - E. VICE MAYOR RHONDA WISE. NO REPORT
 - F. TOWN CLERK/TREASURER CAROLYN BUTTS. NO REPORT
 - G. TOWN ATTORNEY JOT HARTLEY. NO REPORT

7. NO PUBLIC INPUT.
8. ELAINE CARR MADE A MOTION TO INITIATE THE PROCESS FOR ANNEXING VOLUNTEER PROPERTIES THAT DO NOT MEET TOWN CODE ORDINANCE AND REQUEST RECOMMENDATIONS FROM THE PLANNING COMMISSION. 2ND BY LINDA DIXON. ROLL CALL: SAM BYERS – YES, RHONDA WISE – YES, MARTY THOMPSON – YES, LINDA DIXON – YES, ELAINE CARR – YES.
9. ELAINE CARR MADE A MOTION TO APPROVE AN OCCUPATIONAL LICENSE FOR SENIOR CARE TRANSPORT OWNED BY JIMMY LEWIS AT 397 TILLERY LANE PENDING INSURANCE VERIFICATION. 2ND BY RHONDA WISE. ROLL CALL: SAM BYERS – YES, RHONDA WISE – YES, MARTY THOMPSON – YES, LINDA DIXON – YES, ELAINE CARR - YES.
10. ELAINE CARR MADE A MOTION TO APPROVE INSTALLING NEW SECURITY CAMERAS IN THE TOWN HALL FOR \$2,484.95 PURCHASED FROM BEST BUY. 2ND BY LINDA DIXON. ROLL CALL: SAM BYERS – YES, RHONDA WISE – YES, MARTY THOMPSON – YES, LINDA DIXON – YES, ELAINE CARR – YES.
11. ELAINE CARR MADE A MOTION TO CHANGE THE TOWN’S FINANCIAL ACCOUNTING TO THE MODIFIED CASH BASIS EFFECTIVE JULY 1, 2020. 2ND BY SAM BYERS. ROLL CALL: SAM BYERS – YES, RHONDA WISE – YES, MARTY THOMPSON – YES, LINDA DIXON – YES, ELAINE CARR – YES.
12. ELAINE CARR MADE A MOTION TO ENTER INTO EXECUTIVE SESSION. (25 O.S. SECTION 307B.1) 2ND BY MARTY THOMPSON. ROLL CALL: SAM BYERS – NO, RHONDA WISE – NO, MARTY THOMPSON – YES, LINDA DIXON – NO, ELAINE CARR – YES.
 - **VOTED TO NOT ENTER INTO EXECUTIVE SESSION**
 - (A) ACTION REGARDING ANNUAL EVALUATION FOR LARRY BARNETT.
SAM BYERS MADE A MOTION TO RETAIN LARRY BARNETT AND RAISE HIS SALARY 3% + \$3,990.00 EFFECTIVE NEXT PAY PERIOD (HIS SALARY TO MATCH KEITH MORGAN/SUPERVISOR TO SUPERVISOR). 2ND BY MARTY THOMPSON.
ROLL CALL: SAM BYERS – YES, RHONDA WISE – YES, MARTY THOMPSON – YES, LINDA DIXON – ELAINE CARR.
 - (B) ELAINE CARR MADE A MOTION TO RETAIN JONAH BILLY. HE IS TOPPED OUT IN SALARY AT \$16.50/HR. 2ND BY SAM BYERS. ROLL CALL: SAM BYERS – YES, RHONDA WISE – YES, MARTY THOMPSON – YES, LINDA DIXON – YES, ELAINE CARR – YES.
 - PER CAROLYN BUTTS HE SPENDS HIS OWN TIME TO GIVE OUT GIFTS AND FOOD TO CHILDREN AND THEIR FAMILIES. HE IS ACTIVE IN THE COMMUNITY AND AN ASSET TO THE POLICE DEPARTMENT.

- (C) ELAINE CARR MADE A MOTION TO TAKE NO ACTION ON ESTABLISHING DUTIES OF TOWN CLERK/TREASURER SINCE THEY ARE ALREADY ESTABLISHED PER STATUE AND NO NEW DUTIES HAVE BEEN ESTABLISHED BY THE BOARD. 2ND BY SAM BYERS. ROLL CALL: SAM BYERS – YES, RHONDA WISE – YES, MARTY THOMPSON - YES, LINDA DIXON – YES, ELAINE CARR – YES.
- (D) SAM BYERS MADE A MOTION TO HAVE KEITH MORGAN AS TEMPORARY SUPERVISOR FOR OFFICE PERSONNEL DESK 2. 2ND BY LINDA DIXON. ROLL CALL: SAM BYERS – YES, RHONDA WISE – YES, MARTY THOMPSON – YES, LINDA DIXON – YES, ELAINE CARR – NO.
- (E) SAM BYERS MADE A MOTION TO HAVE LARRY BARNETT AS TEMPORARY SUPERVISOR FOR OFFICE PERSONNEL DESK 1. 2ND BY RHONDA WISE. ROLL CALL: SAM BYERS – YES, RHONDA WISE – YES, MARTY THOMPSON – YES, LINDA DIXON – YES, ELAINE CARR - NO
- (F) ELAINE CARR MADE A MOTION TO DISSOLVE POSITION OF TOWN MANAGER. 2ND BY RHONDA WISE. ROLL CALL: SAM BYERS – YES, RHONDA WISE – YES, MARTY THOMPSON – YES, LINDA DIXON – YES, ELAINE CARR – YES.
13. ELAINE CARR MADE A MOTION TO APPROVE FEBRUARY 2020 PURCHASE ORDERS # 33290 - # 33359 FOR THE AMOUNT OF \$130,931.07. 2ND BY RHONDA WISE. ROLL CALL: SAM BYERS – YES, RHONDA WISE - YES, MARTY THOMPSON – YES, LINDA DIXON – YES, ELAINE CARR – YES.
- A. ELAINE CARR MADE A MOTION TO APPROVE THE EMERGENCY CLAUSE. 2ND BY RHONDA WISE. ROLL CALL: SAM BYERS – YES, RHONDA WISE – YES, MARTY THOMPSON – YES, LINDA DIXON – YES, ELAINE CARR – YES.
14. NEW BUSINESS.
- ELAINE CARR REMINDED EVERYONE THAT IT IS TORNADO SEASON AND TO BE PREPARED. SHE REMINDED EVERYONE WHO HAS A SHELTER TO REGISTER WITH THE POLICE DEPARTMENT.
 - CHIEF BARNETT ADVISED THE TORNADO SIREN AT MOSELEY SCHOOL SHOULD BE INSTALLED SOON
15. ELAINE CARR MADE A MOTION TO ADJOURN AT 7:20 PM. 2ND BY SAM BYERS. ROLL CALL: SAM BYERS – YES, RHONDA WISE – YES, MARTY THOMPSON – YES, LINDA DIXON – YES, ELAINE CARR.

ELAINE CARR
MAYOR

CAROLYN BUTTS
TOWN CLERK/TOWN TREASURER