

**MEETING MINUTES OF
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY**

Monday, November 15, 2021, following the Town of West Siloam Springs Board of Trustees
Meeting that begins at 6:00 p.m.

1. Call to order 6:55 PM
2. Roll call and determination of quorum
Sam Absent, Marty Here, Linda Here, Sandra Here, Rhonda Here.
3. Discussion and possible action on any matter related to approving the minutes from the special meeting on November 2", 2021

Rhonda motioned to approve the Special Meeting minutes with confirmation that all members have read the minutes

Linda Seconded

Marty Yes, Linda Yes, Sandra Yes, Rhonda Yes.

4. REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:

a. FINANCIAL REPORTS: Kris Kirk CPA reporting on financial status for October 2021

Kris reported Municipal Authority doing very well, increased cash by \$138.00 that includes the Sewer extension along state line, so really doing well. \$406,800. In checking currently just over 1/2 million so doing well.

b. DIRECTOR OF PUBLIC WORKS: Gary Fain reporting on Park update for T-Set Grant The plans, they have come up with for Fencing and Mulch. The 6" waterline update for Garren Davis's place, Street Department plans for Striping 5.2 miles on Cedar Dr/old 412. We have request to Boar under Cedar for another property

Waiting on the Contractor to come and do the boring, future plans for striping. Chip and Seal first.

c. CHAIRMAN: If necessary, summary report on monthly activities not covered by Town officials or employees.

d. VICE CHAIRMAN: NO REPORT

e. MUNICIPAL AUTHORITY CLERK: n/a

f. MUNICIPAL AUTHORITY ATTORNEY: NO REPORT

5. PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)

6. DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR OCTOBER 2021

WATER PO WS 12201 -12233 for a total of:	\$49,795.90
STREET PO II'S 1637 -1640 for a total of:	\$5,595.31

METER P0 # 720 for a total of: \$87.43
FOR A GRAND TOTAL OF: \$55,478.64

Rhonda motioned to approve the Purchase orders for October 2021

Marty Seconded

Marty Yes, Linda Yes, Sandra Yes, Rhonda Yes.

7. Discussion and possible action concerning approval and adoption of Resolution 202111-02 passed by the Board of Trustees for the Town of West Siloam Springs. Resolution 2021-11-02 establishes a Policy Against Harassment and Discrimination for officers, employees, and supervisors of the Town of West Siloam Springs and the West Siloam Springs Municipal Authority

Rhonda Motioned to Ratify the Resolution 2021-11-02

Marty seconded

Marty Yes, Linda Yes, Sandra Yes, Rhonda Yes.

8. Discussion and possible action on matters concerning working on Bids for Fencing and Labor to close in the Park area. **Already did this**
9. Discussion and possible action regarding the request of Robert Berrios, owner of the RV Park on Hwy 59 called "Berrios Properties RV Park," to split the cost of connecting 19-20 RV units to the town sewer system and whether each unit should have individual meters

Rhonda stated that we motioned to table this item

Marty stated he seconded

Marty Yes, Linda Yes, Sandra Yes, Rhonda Yes.

10. Discussion and possible action on any matter related to approving Turkey Bonus for supervisors, dept. heads and full-time employees.

Rhonda motioned that we approve the Turkey bonus for \$75.00

Linda seconded

Marty Yes, Linda Yes, Sandra Yes, Rhonda Yes.

11. Discussion and possible action on any matter related to approving Holiday Appreciation for supervisors, dept heads and full-time employees.

Rhonda motioned that we approve the Holiday appreciation for supervisors, department heads and full time employees for \$300.00.

Linda Seconded

Marty Yes, Linda Yes, Sandra Yes, Rhonda Yes.

12. Discussion and possible action on any matter related to appointing Gary Fain to South Delaware County Rural Water Association board

Rhonda motioned to appoint Gary Fain to South Delaware County Rural Water Association Board

Linda Seconded

Marty Yes, Linda Yes, Sandra Yes, Rhonda Yes.

13. Discussion and possible action on new matters that could not have been anticipated prior to posting of agenda, if any.

Paul Fields has collected money for people that are not able to pay their Utility bills.

14. MOTION AND VOTE TO ADJOURN.

Rhonda Motioned to Adjourn

Marty and Linda Seconded

Marty Yes, Linda Yes, Sandra Yes, Rhonda Yes.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

RHONDA WISE
CHAIR

LINDA DIXON
VICE CHAIR
