

**NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
TOWN OF WEST SILOAM SPRINGS
MONDAY, OCTOBER 16, 2023, AT 6:00 PM**

PUBLIC BODY: BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS,
OKLAHOMA

DATE: MONDAY, OCTOBER 16, 2023

TIME: 6:00 p.m.

LOCATION: West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive,
Colcord, OK 74338

TYPE OF MEETING: Regular Meeting (x) Rescheduled Regular Meeting ()
Special Meeting () Continued or Rescheduled Meeting ()
Emergency Meeting ()

AGENDA

- 1) Call to Order
Mayor Wise called meeting to order at 6:15 p.m.
- 2) Roll Call and Determination of Quorum
Denny here, Jim Kenzie McClure absent, Scott Wilkerson here, Linda Dixon here, Rhonda Wise here.
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)
(9)
Laura Poteet posted the agenda at the Town Hall on October 12, 2023, at 5:00 p.m.
- 4) Discussion and possible action on any matter related to approving the minutes from the regular meeting on September 18, 2023
 - a) Reading of the Minutes and/or acknowledgment of opportunity to review minutes.
 - b) Discussion, motion, and vote to approve the minutes.

Rhonda motioned to approve the minutes, Kenzie seconded, Kenzie yes, Scott yes, Linda yes, yes. Rhonda
- 5) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
 - a) **FINANCIAL:** Kris Kirk CPA reporting on financial status for September 2023
Kris reported excellent sales tax collections, the most he has seen since being with us. The General fund is ahead 31,000.00 for the FY, with a balance of \$131,000.00 in the checking account as of September, 2023.
 - b) **POLICE CHIEF LARRY BARNETT:** Summary report on Police Department activities.
Chief reported for the month: 325 citations written, 27 incident reports filed, 6 accident reports taken, 13 drug charges filed, 8 public drunks and 3 DUI charges filed.
 - c) **ZONING BOARD AND PLANNING COMMISSION:** No report
 - d) **CODE ENFORCEMENT, MARK WIEDEBUSH:** Mark advised there was to be a special meeting, but that it will have to be scheduled for next month due to being forgotten for this meeting.
 - e) **MAYOR RHONDA WISE:** Monthly report

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- f) **VICE MAYOR LINDA DIXON:** No report
- g) **TOWN ATTORNEY:** No report.

6) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON) **None.**

7) DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR MONTH OF SEPTEMBER 2023

GENERAL PO#'S G94-G149:	\$134,939.53
EMS PO# E3:	\$23,117.47
PARK PO# P8	\$3,500.00
TRIBAL PO# T3:	\$570.00

FOR A GRAND TOTAL OF: \$162,127.00

Rhonda motioned to approve, Linda seconded, Kenzie yes, Scott yes, Linda yes, Rhonda yes.

8) ORDINANCES AND RESOLUTIONS

- a) Discussion and/or action on proposed Ordinance 2023-10-01 to designate department purchasing agents and purchasing authority

Rhonda motioned to not approve proposed Ordinance 2023-10-01 as it leaves gaps in the purchase order procedure, Linda seconded, Kenzie yes, Scott yes, Linda yes, Rhonda yes.

9) Discussion and/or action on all matters concerning scope of unofficial duties assigned to Town Clerk-Treasurer

Rhonda motioned to keep unofficial duties the same at this time, while cross-training other clerks is in process, before making any changes, Linda seconded, Kenzie yes, Scott yes, Linda yes, Rhonda yes.

10) Discussion and/or action on all matters concerning mail intake and distribution policies and procedures

Rhonda motioned to continue with our current mail intake and distribution procedures, Linda seconded, Kenzie yes, Scott yes, Linda yes, Rhonda yes.

11) Discussion and/or action on all matters related to hiring an additional police officer
Chief Barnett spoke, stating that he wanted to have three Officers on each shift. Kris Kirk also spoke, advising that if a new Officer was hired at \$18.50, that would be \$44,963.00 per year, and that it could be feasible to do from the General fund, but that we would need to amend the FY budget.

Rhonda motioned to approve amending the FY budget to accommodate the hiring of another Officer, Linda seconded, Kenzie yes, Scott yes, Linda yes, Rhonda yes.

12) Discussion and/or action matters related to ear-marking tribal citation donations for purchasing police equipment

Rhonda motioned to earmark all tribal citation donations for purchasing police

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equipment only, Kenzie seconded, Kenzie yes, Scott yes, Linda yes, Rhonda yes.

- 13) Discussion and possible action on new matters that could not have been anticipated prior to posting of agenda, if any.

Chief Barnett spoke, wanting authorization to sell a 2020 Ford Explorer, to a Sheriff's Office in Heard, Georgia, a previous purchaser of one of our units. This previous purchaser has offered \$25,000.00 for this vehicle, and Chief Barnett would like to accept it. He also has 6 tires not being utilized that he would like to donate to Jay Police Department.

Rhonda motioned to approve the sale of the 2020 Ford Explorer, VIN #GC64372, to the Sheriff's Office in Heard, Georgia, for \$25,000.00, and also to approve the donation of the 6 tires we can no longer use, to Jay Police Department, Linda seconded, Kenzie yes, Scott yes, Linda yes, Rhonda yes.

- 14) MOTION AND VOTE TO ADJOURN.

Rhonda motioned to adjourn at 6:35 p.m., Linda seconded, Kenzie yes, Scott yes, Linda yes, Rhonda yes.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON OCT. 12, 2023, BY LAURA POTEET

Time Posted: _____

(initial)

Minutes
recorded/typed
by Laura Poteet