

**NOTICE OF MEETING AND AGENDA  
THE BOARD OF TRUSTEES FOR THE  
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY  
MONDAY, NOVEMBER 20, 2023, FOLLOWING THE TOWN OF WEST SILOAM  
SPRINGS BOARD OF TRUSTEES MEETING THAT BEGINS AT 6:00 P.M.**

---

**NAME OF  
PUBLIC BODY:** WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES

**DATE:** MONDAY, NOVEMBER 20, 2023

**TIME:** Immediately following the Town Board of Trustees Meeting that begins at 6:00 p.m.

**LOCATION:** West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338

**TYPE OF MEETING:** Regular Meeting (x) Rescheduled Regular Meeting ( )  
Special Meeting ( ) Continued or Rescheduled Meeting ( )  
Emergency Meeting ( )

---

**AGENDA**

- 1) Call to order  
Called to order by Mayor Rhonda Wise at 6:30 p.m.
  
- 2) Roll call and determination of quorum  
Makenzie Denny here, Jim McClure here, Scott Wilkerson here, Linda Dixon here, Rhonda Wise here.
  
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A) (9)  
Laura Poteet posted the agenda at 4:30 p.m. on November 16, 2023.
  
- 4) Discussion and possible action on any matter related to approving the minutes from the Town of West Siloam Springs Municipal Authority board meeting on October 16, 2023
  - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
  - b. Discussion, motion, and vote to approve the minutes

**Rhonda motioned to approve the minutes, Kenzie seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

- 5) **REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:**
- a. **FINANCIAL REPORTS:** Kris Kirk CPA reporting on financial status for month of **OCTOBER 2023**/Kris Kirk reported that the **Municipal Authority** had a great month, with the fund ahead by **\$61,000.00**, with a balance of **\$542,000.00** in checking as of **October 31, 2023**.
  - b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give update on current and projected projects and expenditures./Waylon reported some of what their Department has been working on, such as cleaning up and clearing right-of-ways, the highway, the Town/Park, Beaver Springs area. He also advised Macadoodles broke ground; he advised he is starting to take bids on the concrete work on the pickle ball/basketball court at Park.
  - c. **ENGINEER:** Cason LeBlanc will specifically report on projects and proposals under agenda items 8-9 below./ Cason to report on items 8/9, below.
  - d. **CHAIRWOMAN:** Monthly report
  - e. **VICE CHAIRWOMAN:** No report
  - f. **MUNICIPAL AUTHORITY ATTORNEY:** No report

6) **PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)**  
None.

7) **DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR OCTOBER 2023**

WATER PO #'s W97-W131	\$63,328.81
STREET PO #'s S42-S66	\$14,369.35
<u>METER PO #'s</u>	<u>\$0.00</u>
<b>FOR A GRAND TOTAL OF:</b>	<b>\$77,698.16</b>

**Rhonda motioned to approve the purchase orders, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

- 8) Discussion and action on all matters concerning replacing the Cherokee Casino Lift Station, including but not limited to, back up plan in event of failure and project engineering proposals/Cason gave update; he finally got the survey back, and tomorrow has a meeting (zoom) set up with some manufacturers. He stated it's a slow start, but all moving along well. He also advised that there is a back-up plan in place, he has contractors that can be there when needed, of course, at a cost. Cason also talked about some possible grants and discussed billing from surveyors.
- 9) Discussion and/or action on sewer line extension from proposed Macadoodles site to existing sewer line located on Hwy 59/Cason spoke on slow process contacting



DEQ/getting response (might be 60-90 days). Cason and Waylon both spoke about getting estimates. Waylon received easement back from ODOT. There was discussion on getting Macadoodles to sign right-of-way easement. Bryce stated he will draft an easement conveyance, but needs more information, such as legal description, sewer line design, etc. Bryce and Cason to get together on needed information on this project. **NO ACTION TAKEN ON THIS ITEM; JUST TO REMAIN ONGOING ON FUTURE AGENDAS.**

10) Discussion and/or action on all matters concerning Oklahoma Paving & Chip Seal's offer to settle claim for \$25,000.00 - offer expires November 22, 2023

**Municipal Attorney Bryce Harp presented the officer/status of claim, and that his advice is to accept the offer; that to proceed with litigation would be too costly, time-consuming for Town in the end. Rhonda motioned to accept offer of \$25,000.00, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

11) Discussion and/or action on all matters concerning adjustments to water bills.

**Rhonda motioned to approve all adjustments made to water bills, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

12) Discussion and/or action on new matters that could not have been anticipated prior to posting of agenda, if any. /None

**13) MOTION AND VOTE TO ADJOURN. /Rhonda motioned to adjourn at 6:50 p.m., Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

---

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.* and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

---

POSTED ON November 16, 2023, BY LAURA POTEET

Time Posted: \_\_\_\_\_  
(initial)

