

**NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
TOWN OF WEST SILOAM SPRINGS
MONDAY, NOVEMBER 20, 2023 AT 6:00 P.M.**

NAME OF

PUBLIC BODY: BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS,
OKLAHOMA

DATE: MONDAY, NOVEMBER 20, 2023

TIME: 6:00 P.M.

LOCATION: West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord,
OK 74338

TYPE OF MEETING: Regular Meeting (x) Rescheduled Regular Meeting ()
Special Meeting () Continued or Rescheduled Meeting ()

AGENDA

1) Call to Order

Called to order by Mayor Rhonda Wise at 6:00 p.m.

2) Roll Call and Determination of Quorum

Kenzie Denny here, Jim McClure here, Scott Wilkerson here, Linda Dixon here, Rhonda Wise here.

3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)
(9)

Laura Poteet posted the agenda at 4:30 p.m. on November 16, 2023

4) Discussion and possible action on any matter related to approving the minutes from the Town of West Siloam Springs board meeting on October 16, 2023

a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes

b. Discussion, motion, and vote to approve the minutes

Rhonda motioned to approve the October minutes, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

5) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:

a. **FINANCIAL:** Kris Kirk CPA reporting on financial status for October 2023/Kris advised the

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General fund down by \$16,000.00; as of October 31, there was a balance of \$128,000.00 in the checking account.

- b. **POLICE CHIEF LARRY BARNETT:** Summary report on Police Department activities./Chief Barnett reported for the month: 246 citations written, 30 incident reports, 6 accident reports filed, 9 drug charges, 1 DUI, 4 public drunk charges and 3 burglary charges filed.
- c. **ZONING BOARD AND PLANNING COMMISSION:** No report
- d. **CODE ENFORCEMENT, MARK WIEDEBUSH:** No report
- e. **MAYOR RHONDA WISE:** Monthly report
- f. **VICE MAYOR LINDA DIXON:** No report

TOWN ATTORNEY: Bryce Harp to discuss status of revising & publishing code of ordinances/Bryce discussed on-line PDF version of Codes; hoping same will be in place by first of the year. Ultimately he wants the electronic version linked to the Town's website, so all can access it.

6) **PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)**
None.

7) **DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR MONTH OF OCTOBER 2023**

GENERAL PO#S G150-G213:	\$118,278.37
EMS PO# E4-E5:	\$ 46,234.94
PARK PO# P9-P14:	\$ 3,920.37
TRIBAL PO TR4-TR11:	\$ 53,273.82

FOR A GRAND TOTAL OF: \$221,707.50

Rhonda motioned to approve purchase orders, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

8) Public hearing on the proposed annexation of a tract of land located at 290 N. Moseley RD. Colcord, OK 74338, and as more specifically identified by the legal description below. Notice of this public hearing was posted at Town Hall and published in the Siloam Springs Herald leader on September 20, 2023 pursuant to the requirements of 11 O.S. § 21-103(B)

PART OF THE SW' / SE/ OF SECTION 27, TOWNSHIP 20 NORTH, RANGE 25 EAST, DELAWARE COUNTY, OKLAHOMA, MORE PRECISELY DESCRIBED AS FOLLOWS: TRACT 3: FROM THE NW CORNER OF SAID SW' /< SE ' /<, SECTION 27, RUN S 00° 00' 10" WEST,

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827.56 FEET FOR THE POINT OF BEGINNING, SAID POINT BEING IN MOSELEV SCHOOL ROAD, THENCE LEAVING SAID ROAD, N 87° 46'47" EAST, 155.88 FEET TO AN IRON PIN, THENCE S 05° 14'04" EAST, 142.14 FEET TO AN IRON PIN; THENCE N 89° 59'50" WEST, 168.74 FEET TO SAID ROAD, THENCE ALONG AND IN SAID ROAD N 00° 00'15" EAST 135.50 FEET TO THE POINT OF BEGINNING, BEING SUBJECT TO THE RIGHT-OF-WAY OF SAID ROAD AND AND EASEMENTS OF REORD, TOGETHER WITH ONE (1) 1984 MOBILE HOME, VIN: T1319, MODEL 146S, WHICH IS PERMANENTLY ATTACHED TO THE ABOVE-DESCRIBED TRACT [PRIOR DEED REFERENCE: BOOK 1660 AT PAGE 762 BOOK 2470 AT PAES 659-66 .1-

Public hearing held, no input. Mayor advised public hearing concluded.

9) Ordinances and Resolutions

a. Discussion and/or possible action on matters related to proposed Ordinance 2023-11-01 approving annexation of the Jamie Smith property located at 290 N. Moseley RD. Colcord, OK 74338, as more specifically identified in the legal description above ; Having obtained the written consent of the owners of at least a majority of the property to be annexed and provided for notice and a public hearing on the proposed annexation of the territory in the manner provided in 11 O.S. § 21-103(B), there will be discussion and possible action about enacting proposed Ordinance **2023-11-01**. Said ordinance causing the annexation of the Jamie Smith property located at 290 N. Moseley RD. Colcord, OK 74338, as more specifically identified in the legal description above

Rhonda motioned to approve Ordinance 2023-11-01, approving annexation, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

At this time, Rhonda Wise made a motion to vote on the Emergency Clause (Section 7 of said Ordinance), Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

b. Discussion and/or possible action on all matters related to **proposed Resolution TN-2023-11-01 (2°" amendment)** amending the budget for 23-24FY to allocate \$44,963.00 from the General Fund to hire a new officer and to keep three officers on per shift.

Rhonda motioned to pass Resolution TN-2023-11-01 as above, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

c. Discussion and/or possible action on all matters related to **proposed Resolution TN-2023- 11-**

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02 (3rd amendment) amending the budget for 23-24FY to purchase a police vehicle via trade in with a net expenditure of \$18,080

Larry Barnett spoke on matter, advising Superior Chevrolet would like to accept trade-in offer, (34,700.00) with there being a difference of \$18,080.00; that he would like to take this amount out of the Tribal fund./Rhonda motioned to pass proposed Resolution TN-2023-11-02, amending budget, to allow purchase of requested vehicle, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

- 10) Discussion and/or possible action on approving the re-zoning from commercial/residential to commercial/industrial for Justin Moore located at 4974 highway 412 Colcord, OK 74338
Mark advised this matter has passed with the Zoning Board already.
Rhonda motioned to approve re-zoning of property from Commercial/Residential to Commercial/Industrial for Justin Moore, at said address, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.
- 11) Discussion and/or possible action on seeking approval for the business license of J Moore Livestock Truck & Trailer located at 4974 highway 412 Colcord, OK 74338
Rhonda motioned to approve the business license; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.
- 12) Discussion and possible action on paying down the police car lease through Arvest bank and discussion for the amount to be paid toward the lease.
Larry Barnett spoke, and Kris Kirk, wanting to pay \$84,000.00 towards loan, to save on interest. Kris Kirk spoke on past loans. Rhonda motioned to approve, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.
- 13) Discussion and possible action on employee Christmas bonus/Rhonda spoke on last years' bonus, which was \$400.00 for full-time, (even on probation) \$200.00 for part-time, and that she wants it to be more this year.

Linda motioned to give full-time employees \$500.00, (even on probation) with part-time employees receiving \$250.00.
Kenzie seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes. This bonus is to be paid on the November 29th payroll, coming up.
- 14) Discussion and/or action on all matters concerning Thanksgiving employee appreciation.
Linda motioned to give \$150.00 "turkey" bonus to ALL employees, Kenzie seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.
- 15) Discussion and/or action on all matters concerning Christmas party and Angel Tree to be organized by Capt. Whitney Reynolds
Rhonda spoke, just advising that Captain Reynolds is the person in charge of, and handling the angel tree, getting donations, etc. for the Town. No action to be taken.

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16) Discussion and possible action on new matters that could not have been anticipated prior to posting of agenda, if any.

Sam Byers spoke on Jay Police Department hosting a "Shop With a Cop", and that donations can be taken at the PD or at Grand Savings Bank. He advised they would like to help 150 kids, with a \$100.00 for the recipient child and \$50.00 for a sibling/family member. He would appreciate any assistance in getting the word out.

17) MOTION AND VOTE TO ADJOURN.

Rhonda motioned to adjourn at 6:25 p.m., Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.* and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON NOV. 16, 2023, BY LAURA POTEET

Time Posted: _____ (initial)

