

NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY
MONDAY, DECEMBER 18, 2023, FOLLOWING THE TOWN OF WEST SILOAM
SPRINGS BOARD OF TRUSTEES MEETING THAT BEGINS AT 6:00 P.M.

NAME OF PUBLIC BODY: **WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES**

DATE: **MONDAY, DECEMBER 18, 2023**

TIME: **Immediately following the Town Board of Trustees Meeting that begins at 6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting (x) Rescheduled Regular Meeting ()
Special Meeting () Continued or Rescheduled Meeting ()
Emergency Meeting ()

AGENDA

- 1) Call to order
Mayor Rhonda Wise called to order at 6:11 p.m.

- 2) Roll call and determination of quorum
Kenzie Denny absent, Jim McClure here, Scott Wilkerson here, Linda Dixon here, Rhonda Wise here.

- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A) (9)
Laura Poteet posted the agenda at the Town Hall on December 14, 2023, at 3:00 p.m.

- 4) Discussion and possible action on any matter related to approving the minutes from the Town of West Siloam Springs municipal board meeting on November 20, 2023
 - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
 - b. Discussion, motion, and vote to approve the minutes
Rhonda motioned to approve the minutes; Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.

- 5) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:

- a. **FINANCIAL REPORTS:** Kris Kirk CPA reporting on financial status for **month of November 2023/Kris reported the Water fund is down by \$39,000.00, due in part to 3 payrolls plus bonuses for the month; that the operating fund has a good balance of \$504,000.00.**
- b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give update on current and projected projects and expenditures. /Waylon reported **NEO has contracted Riggs Tree Service to cut down trees in the City limits; one of these trees in the park fell onto a kiddie slide at the park. He has ordered a new one, which should be here within 6 weeks. He also advised he replaced a pump at 2 lift stations, and his department has been clearing roadways, and that they are about to start on the volleyball court soon.**
- c. **ENGINEER:** Cason LeBlanc will specifically report on projects and proposals under agenda items 8-9 below.
- d. **CHAIRWOMAN:** Monthly report
- e. **VICE CHAIRWOMAN:** No report
- f. **MUNICIPAL AUTHORITY ATTORNEY:** No report

6) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)/None.

7) DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR November 2023

WATER PO #'s W94-W173:	\$108,778.72
STREET PO #'s S42-S93:	\$15,479.33
<u>METER PO #'s M21-M23:</u>	<u>\$225.00</u>

FOR A GRAND TOTAL OF: \$124,483.05

Rhonda motioned to approve purchase orders; Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.

8) Discussion and action on all matters concerning replacing the Cherokee Casino Lift Station, including but not limited to, backup plan in event of failure and project engineering proposals/Cason LeBlanc spoke briefly on this.

Rhonda motioned to take no action, but to keep this item on future agendas, Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.

9) Discussion and/or action on sewer line extension from Macadoodles site to existing sewer line located on Hwy 59/Bryce has advised that he has received the signed easement on this project. /Cason LeBlanc spoke on status.

Rhonda motioned to take no action, but to keep this item on the agenda, Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.

10) Discussion and action on approving a sewer camera for the water/sewer Department with the assistance from a Sewer Equipment grant funded by OMAG./Waylon advised

he has received two bids, with the one he wants being a \$15,000.00 purchase, but with OMAG grant assistance, would cost the Town \$7,900.00. Kris advised that even though this was not budgeted, there are sufficient funds to do this. /Rhonda motioned to approve the purchase, with grant assistance thru OMAG, Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.

11) Discussion and/or action on all matters concerning adjustments to water bills.
Rhonda motioned to approve all adjustments; Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.

12) Discussion and/or action on new matters that could not have been anticipated prior to posting of agenda, if any./None.

13) MOTION AND VOTE TO ADJOURN.

Rhonda motioned to adjourn at 6:25 p.m., Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON DECEMBER ____, 2023, BY LAURA POTEET

Time Posted: _____

(initial)

