

**NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
TOWN OF WEST SILOAM SPRINGS
MONDAY, DECEMBER 18, 2023, AT 6:00 PM**

NAME OF PUBLIC BODY: **BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA**

DATE: **MONDAY, DECEMBER 18, 2023**

TIME: **6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting Rescheduled Regular Meeting
Special Meeting Continued or Rescheduled Meeting
Emergency Meeting

AGENDA

- 1) Call to Order
Mayor Rhonda Wise called to order at 6:00 p.m.
- 2) Roll Call and Determination of Quorum
Kenzie Denny absent, Jim McClure here, Scott Wilkerson here, Linda Dixon here, Rhonda Wise here.
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A) (9)
Laura Poteet posted the agenda at the Town Hall on December 14, 2023, at 3:00 p.m.
- 4) Discussion and possible action on any matter related to approving the minutes from the Town of West Siloam Springs board meeting on November 20, 2023
 - a) Reading of the Minutes and/or acknowledgment of opportunity to review minutes
 - b) Discussion, motion, and vote to approve the minutes

Rhonda motioned to approve, Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.
- 5) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
 - a) **FINANCIAL:** Kris Kirk CPA reporting on financial status for November 2023/Kris reported that the General fund is down by \$91,000.00, but that was in part due to 3 payrolls for the month, bonuses, and the purchase of a police vehicle. Kris advised the fund is still sitting at a balance of \$74,000.00, which is a good balance. **POLICE CHIEF LARRY BARNETT:** Summary report on Police Department activities. /Asst. Police

Chief Chuck Vaughan reported for the month: 19 reports were filed, 6 of those were drug-related, 10 accident reports were filed, and 206 citations were written.

- b) **ZONING BOARD AND PLANNING COMMISSION:** No report
- c) **CODE ENFORCEMENT, MARK WIEDEBUSH:** No report
- d) **MAYOR RHONDA WISE:** Monthly report
- e) **VICE MAYOR LINDA DIXON:** No report
- f) **TOWN ATTORNEY:** No report

6) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)/None.

7) DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR MONTH OF NOVEMBER 2023

GENERAL PO#'S G214-G276:	\$136,331.63
EMS PO# E5-E6 :	\$24,226.97
PARK PO# P15-P18 :	\$333.47
TRIBAL PO#TR5-TR8 :	\$23,057.00
POLICE SURPLUS PO# PS5:	\$600.54 **Paid from x-mas '23 donations.

FOR A GRAND TOTAL OF: \$184,549.61

Rhonda motioned to approve purchase orders, Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.

- 8) Discussion and possible action on revising PTO hours that can be shared.
Rhonda motioned to remove the section of the Employee Handbook that states that this cannot be done, Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.
- 9) Discussion and possible action on approving a new mobile home to replace the old mobile for Cindy Spencer located at 6272 Cedar Drive. The new Mobile home is a 2023 ASPEN delight DK 14 x 64 gray in color.
Mark spoke and advised this has already gone before the Zoning board and been approved. He also presented pictures of the new trailer that will be going in, with board approval. Rhonda motioned to approve, Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.
- 10) Discussion and possible action on new matters that could not have been anticipated prior to posting of agenda, if any. /None.
- 11) MOTION AND VOTE TO ADJOURN./**Rhonda motioned to adjourn at 6:10 p.m., Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.**

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON DECEMBER ____, 2023, BY LAURA POTEET Time Posted: _____
_____(initial)

