**NOTICE OF MEETING AND AGENDA**

THE BOARD OF TRUSTEES FOR THE

**TOWN OF WEST SILOAM SPRINGS**

**MONDAY**, JUNE 17, 2024, AT 6:00 PM

NAME OF

PUBLIC BODY: **BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA**

DATE: **MONDAY, JUNE 17, 2024**

TIME: **6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting (x) Rescheduled Regular Meeting ( )

Special Meeting ( ) Continued or Rescheduled Meeting ( )

Emergency Meeting ( )

**AGENDA**

1. Call to Order
2. Roll Call and Determination of Quorum
3. Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)

(9)

1. Discussion and possible action on any matter related to approving the minutes from the regular meeting on May 20, 2024
   1. Reading of the Minutes
   2. Discussion, motion, and vote to approve the minutes
2. REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
   1. **FINANCIAL:** Kris Kirk CPA reporting on financial status for **MAY 2024** and report on proposed budget for FY 24-25
   2. **POLICE CHIEF LARRY BARNETT:** Summary report on Police Department activities.
   3. **ZONING BOARD AND PLANNING COMMISSION**: No report
   4. **CODE ENFORCEMENT:** No report
   5. **MAYOR RHONDA WISE**: Monthly report
   6. **VICE MAYOR LINDA DIXON**: No report
   7. **TOWN ATTORNEY:** No report.
3. PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)
4. DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR MONTH OF MAY 2024

GENERAL PO#’S G568-G619: $93,510.44

EMS PO# E-13: $23,926.58

TRIBAL PO# TR25: $270.00

PARK PO#’S P30: $75.00 \_\_\_\_\_\_\_

**FOR A GRAND TOTAL OF:** **$117,782.02**

1. Discussion and possible action on approving the business license application for the Catfish Pro located at 832 Moseley Rd. Owned by Mike Baker. Business services would include warehouse, distribution and manufacturing Catfish Bait, Rods and Reels etc. (No retail services apply) the property is zoned commercial.

1. Discussion and possible action on using the accrued escrow balance of $12,744.51 on our Worker’s Compensation Policy WVC140031208, for the period of 07-01-24 to 07-01-25
2. ANNEXATION - Discussion and possible action on matters relating to entering into a Consent to Annexation, Release, and Restrictive Covenant with Kathleen D. Martin, whose address is 6378 Cedar Drive, Colcord, OK 74338, concerning the real property described in the legal description attached to this Agenda as Exhibit “A” (“Property”), approving publication of Notice of Public Hearing on Intent to Annex said Property, and if such notice is approved, to schedule the public hearing on intent to annex for July 15, 2024 at 6:00 p.m., and to order that the Notice of Public Hearing on Intent to Annex be posted at Town Hall and published in the Siloam Springs Herald Leader or other paper of general circulation
3. ANNEXATION - PUBLIC HEARING on proposed annexation of a tract of land located at 57752 S. 690 Road, Colcord, OK 74338 (West Siloam Springs), and as more specifically identified in the reference map and legal description attached as Exhibit “A” to this Agenda. Notice of this hearing was posted at Town Hall on June 5, 2024 at 9:00 a.m. and published in the Siloam Springs Herald Leader on June 5 , 2024 pursuant to 11 O.S. § 21-103(B)
4. ORDINANCES and RESOLUTIONS
   1. ANNEXATION - Discussion and/or possible action on matters related to proposed **Ordinance 2024-06-01** approving annexation of the property located at 57752 S. 690 Road, Colcord, OK 74338, and as more specifically identified in the reference map and legal description attached as Exhibit “A” to this Agenda
   2. DISCUSSION AND POSSIBLE ACTION with respect to approving a resolution (TN-2024-06-01) adopting the 2024-2025 fiscal year budget
5. **EXECUTIVE SESSIONS.** 25 O.S. § 307(B) permits the public body to meet in Executive Session for certain specified reasons under certain specified conditions. It is the opinion of the town attorney that the Board of Trustees may adopt a motion to meet in executive session to discuss the following items:
   1. Proposed executive session pursuant to 25 O.S. § 307(B)(1), to discuss LeBlanc Engineering’s Proposal for Services on Dollar General water line install project
   2. Proposed executive session pursuant to 25 O.S. § 307(B)(1), to discuss renewing following annual contracts for fiscal year 2024-25:

Bryce P. Harp, Esq., for legal services

Kris Kirk, CPA, for accounting services

Rex Earl Starr, for judiciary services

Robert St. Pierre, for auditing services

Cason LeBlanc, for engineering services

* + 1. Discussion, motion, and vote to convene or not convene in executive session on agenda items 11(a)-(b) above
    2. Acknowledge the board has returned to open session
    3. Executive session minutes compliance statement
    4. Discussion, motion, and vote to affirm that no votes or action taken during executive session
    5. Consideration, discussion, and possible action on items discussed in executive session
* Executive Session Item 11(a) – LeBlanc Engineering water line services proposal
* Executive Session Item 11(b) – Renewal of Professional Contracts

1. Discussion and possible action on new matters that could not have been anticipated prior to posting of agenda, if any.
2. MOTION AND VOTE TO ADJOURN.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq,* and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON JUNE \_\_\_\_, 2024, BY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time Posted: \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

(initial)

Exhibit “A”

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Description automatically generated**