

NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY
MONDAY, August 19, 2024 FOLLOWING THE TOWN OF WEST SILOAM
SPRINGS BOARD OF TRUSTEES MEETING THAT BEGINS AT 6:00 P.M.

NAME OF
PUBLIC BODY: **WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES**

DATE: **MONDAY, August 19, 2024**

TIME: **Immediately following the Town Board of Trustees Meeting that begins
at 6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive,
Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting Rescheduled Regular Meeting ()
Special Meeting () Continued or Rescheduled Meeting ()
Emergency Meeting ()

AGENDA

- 1) Call to order
- 2) Roll call and determination of quorum
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)
- 4) Discussion and possible action on any matter related to approving the minutes from the West Siloam Springs Municipal Authority board meeting on July 15, 2024
 - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
 - b. Discussion, motion, and vote to approve the minutes
- 5) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:
 - a. **FINANCIAL REPORTS:** Kris Kirk CPA reporting on financial status for **month of July 2024**
 - b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give update on current and projected projects and expenditures.
 - c. **ENGINEER:** No Report
 - d. **CHAIRWOMAN:** Monthly report
 - e. **VICE CHAIRWOMAN:** No report
 - f. **MUNICIPAL AUTHORITY ATTORNEY:** No report

- 6) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)
- 7) DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR July 2024

WATER PO #'s W1-W44:	\$108,352.80
STREET PO #'s S1-S21:	\$21,511.47
<u>METER PO #'s M1-M9:</u>	<u>\$375.00</u>

FOR A GRAND TOTAL OF: \$130,239.27

- 8) **EXECUTIVE SESSIONS.** 25 O.S. § 307(B) permits the public body to meet in Executive Session for certain specified reasons under certain specified conditions. It is the opinion of the town attorney that the Board of Trustees may adopt a motion to meet in executive session to discuss the following items:
 - a. Proposed executive session pursuant to 25 O.S. § 307(B)(1), to discuss Public Works Director Waylon Chandler’s annual evaluation and possible raise
 - i. Discussion, motion, and vote to convene or not convene in executive session on agenda items 8(a) above
 - ii. Acknowledge the board has returned to open session
 - iii. Executive session minutes compliance statement
 - iv. Discussion, motion, and vote to affirm that no votes or action taken during executive session
 - v. Consideration, discussion, and possible action on items discussed in executive session
- 9) Discussion and/or possible action on all matters related to entering a Water Use Agreement to sell water to Watts Public Works Authority
- 10) Discussion and/or possible action on all matters related to Watts waterline connection
- 11) Discussion and/or action on all matters related to entering Memorandum of Understanding with Cherokee Nation to finance Watts water project
- 12) Discussion and/or action on all matters related to signing an ARPA beneficiary agreement with the Cherokee Nation related to the Watts water project
- 13) Discussion and/or possible action on all matters related to Leblanc Engineering services proposal for Watts water connection project
- 14) Discussion and/or possible action on entering Memorandum of Understanding with the Cherokee Nation Entertainment, LLC consisting of Sanitary Sewer improvements

- 15) Discussion and or/possible action on opening a new bank account, specifically named West Siloam Springs Municipal Authority Emergency Grant Account
- 16) Discussion and/or action on all matters concerning adjustments to water bills
- 17) Discussion and/or action on new matters that could not have been anticipated prior to posting of agenda, if any.
- 18) MOTION AND VOTE TO ADJOURN.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON August ____, 2024, BY _____

Time Posted: _____ (initial)