

NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY
MONDAY, AUGUST 21, 2023, FOLLOWING THE TOWN OF WEST SILOAM
SPRINGS BOARD OF TRUSTEES MEETING THAT BEGINS AT 6:00 P.M.

NAME OF PUBLIC BODY: WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES

DATE: MONDAY, AUGUST 21, 2023

TIME: Immediately following the Town Board of Trustees Meeting that begins at 6:00 p.m.

LOCATION: West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338

TYPE OF MEETING: Regular Meeting Rescheduled Regular Meeting
Special Meeting Continued or Rescheduled Meeting
Emergency Meeting

AGENDA

- 1) Call to order
Meeting called to order by Mayor Rhonda Wise at 6:07 p.m.

- 2) Roll call and determination of quorum
Makenzie Denny here, Jim McClure here, Marty Thompson here, Linda Dixon here, Rhonda Wise here.

- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A) (9)
Rhonda confirmed Laura Poteet posted the agenda on August 17, 2023, at 5:40 p.m.

- 4) Discussion and possible action on any matter related to approving the minutes from the regular meeting on July 17, 2023
 - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
 - b. Discussion, motion, and vote to approve the minutes

Rhonda motioned to approve the minutes from the regular meeting, Linda seconded, Kenzie yes, Jim yes, Marty yes, Linda yes, Rhonda yes.

- 5) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES: _____

- a. **FINANCIAL REPORTS:** Kris Kirk CPA reporting on financial status for month of JULY 2023/Kris Kirk was unable to attend.
- b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler reporting on projects and expenditures. /Waylon reported that the Cherokee Estates lift was fixed, that OWRA study was done, tract in shop, road grader problems; requested rate charge; T-SET grant to be completed.
- c. **ENGINEER:** No report
- d. **CHAIRWOMAN:** Monthly report
- e. **VICE CHAIRWOMAN:** No report
- f. **MUNICIPAL AUTHORITY ATTORNEY:** No report

6) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)/None.

7) DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR JULY 2023

WATER PO #'s 1-33	\$143,428.67
STREET PO #'s 1-10	\$8,463.32
METER PO # 6	\$450.00
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FOR A GRAND TOTAL OF:	\$152,341.99

Rhonda motioned to approve purchase orders, Linda seconded, Kenzie yes, Jim yes, Marty yes, Linda yes, Rhonda yes.

8) **EXECUTIVE SESSIONS.** 25 O.S. § 307(B) permits the public body to meet in Executive Session for certain specified reasons under certain specified conditions. It is the opinion of the town attorney that the Board of Trustees may adopt a motion to meet in executive session to discuss the following items:

- a. Proposed executive session pursuant to 25 O.S. § 307(B)(1), about evaluation and possible raise for Dexter Nichols
 - i) Discussion, motion, and vote to convene or not convene in executive session on agenda item above
 - ii) Acknowledge the board has returned to open session
 - iii) Executive session minutes compliance statement
 - iv) Discussion, motion, and vote to affirm that no votes or action taken during executive session
 - v) Consideration, discussion, and possible action on items discussed in executive session

Rhonda motioned not to go into Executive Session on above agenda item; Linda seconded, Kenzie yes, Jim yes, Marty yes, Linda yes, Rhonda yes.

Rhonda motioned to approve a pay raise of \$21.50 an hour, retroactive to July 1, 2023; Marty seconded, Kenzie yes, Jim yes, Marty yes, Linda yes, Rhonda yes

- 9) Discussion and action on the repairs needed at the Cherokee Casino Lift Station. Waylon spoke on status/shape of Main Lift Station; there is a crack on the left side, stating that it cannot be patched, but will need to be completely replaced. He also stated this will be an expensive project and that damage (rust also) is caused from years of neglect and little maintenance, if any.

Cason LeBlanc came in and spoke also on the project and possible plan of action. He thinks this project will cost in the area of 1-1.5 million dollars and that possibly OWRB/Grand Gateway might be able to assist with a grant. He also thinks the Casino (Cherokee Nation) might also assist with obtaining funds for this project. Cason will get more information, prices, plan of engineering with proposal, hopefully before the next meeting. He advised we will need estimates, relocating/design plan among others. This current lift station is at least 17-20 years old and is leaking, outdated and structurally deficient, and we need a plan of action right now.

Marty motioned to authorize Cason/Waylon to continue to work on plan of action and backup plan, Rhonda seconded; Kenzie yes, Jim yes, Marty yes, Linda yes, Rhonda yes.

- 10) Discussion and/or action on new matters that could not have been anticipated prior to posting of agenda, if any.

Linda motioned that the Board submit any contracts/agreements, Park checklist and ideas to our Attorney Bryce Harp for his approval, Marty seconded, Kenzie yes, Jim yes, Marty yes, Linda yes, Rhonda yes.

- 11) MOTION AND VOTE TO ADJOURN.

Rhonda motioned to adjourn the meeting at 6:50 p.m., Kenzie seconded, Kenzie yes, Jim yes, Marty yes, Linda yes, Rhonda yes.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON August 17, 2023, BY LAURA POTEET

Time Posted: _____

(initial)



Marty Thompson presented his letter of resignation to the Mayor prior to the meeting and she presented him with an appreciation plaque for over 15 years of service to the Town.