

**NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY
MONDAY, SEPTEMBER 18, 2023, FOLLOWING THE TOWN OF WEST SILOAM
SPRINGS BOARD OF TRUSTEES MEETING THAT BEGINS AT 6:00 P.M.**

NAME OF PUBLIC BODY: WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES

DATE: MONDAY, SEPTEMBER 18, 2023

TIME: Immediately following the Town Board of Trustees Meeting that begins at 6:00 p.m.

LOCATION: West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338

TYPE OF MEETING: Regular Meeting (x) Rescheduled Regular Meeting ()
Special Meeting () Continued or Rescheduled Meeting ()
Emergency Meeting ()

AGENDA

- 1) Call to order
Called to order by Mayor Rhonda Wise at 8:10 p.m.

- 2) Roll call and determination of quorum
Kenzie Denny here, Jim McClure here, Linda Dixon here, Rhonda Wise here.

- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A) (9)
Laura Poteet posted the agenda at the Town Hall on September 14, 2023, at 10:00 a.m.

- 4) Discussion and possible action on any matter related to approving the minutes from the regular meeting on August 21, 2023
 - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting.
 - b. Discussion, motion, and vote to approve the minutes.

Rhonda motioned to approve the minutes; Kenzie seconded. Kenzie yes, Jim yes, Linda yes, Rhonda yes.

- 5) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:
 - a. FINANCIAL REPORTS: Kris Kirk CPA reporting on financial status for month

of AUGUST 2023/Kris reported the Water account was ahead by \$4,000.00 as of August 31, 2023, and that there was a balance of \$468,000.00 in the checking account.

- b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler will specifically report on projects and expenditures under agenda items 8-9 below.
- c. **ENGINEER:** Cason LeBlanc will specifically report on projects and proposals under agenda items 8-9 below.
- d. **CHAIRWOMAN:** Monthly report
- e. **VICE CHAIRWOMAN:** No report
- f. **MUNICIPAL AUTHORITY ATTORNEY:** No report

6) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)/None

7) DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR AUGUST 2023

WATER PO #'s 34-65	\$95,301.37
STREET PO #'s 11-23	\$14,252.03
METER PO #'s 7-9	\$ 232.00
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FOR A GRAND TOTAL OF:	\$109,785.40

Rhonda motioned to approve the purchase orders; Linda seconded. Kenzie yes, Jim yes, Linda yes, Rhonda yes.

8) Discussion and action on all matters concerning replacing the Cherokee Casino Lift Station, including but not limited to, back up plan in event of failure and project engineering proposals

Cason LeBlanc spoke again on the Lift Station, and needed repairs on this failing system. He presented his proposal in the amount of \$999,000.00.

Rhonda motioned to approve and accept the proposal, Linda seconded. Kenzie yes, Jim yes, Linda yes, Rhonda yes.

9) Discussion and/or action on sewer line extension from proposed Macadoodles site to existing sewer line located on Hwy 59

Cason spoke, presenting his proposal on the project, in the amount of \$12,000.00.

Rhonda motioned to approve and accept his proposal, Linda seconded. Kenzie yes, Jim yes, Linda yes, Rhonda yes.

10) Discussion and/or action regarding hiring a mechanic to service Municipal Authority vehicles.

Rhonda motioned to approve; Linda seconded. Kenzie yes, Jim yes, Linda yes, Rhonda yes.

11) Discussion and/or action on all matters concerning adjustments to water bills.

Kris Kirk spoke, requesting that water bill adjustments should be a regular monthly agenda item, as the Board needs to know when adjustments are made, and by how much.

Rhonda motioned to add this as a continuing agenda item on a regular basis, Linda seconded. Kenzie yes, Jim yes, Linda yes, Rhonda yes.

12) Discussion and/or action on new matters that could not have been anticipated prior to posting of agenda, if any.

Bryce swore in Scott Wilkerson, Ward 3 trustee member.

13) MOTION AND VOTE TO ADJOURN./Rhonda motioned to adjourn at 8:48 p.m., Linda seconded. Kenzie yes, Jim yes, Linda yes, Rhonda yes.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.* and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON September 14, 2023, BY LAURA POTEET

Time Posted: _____

(initial)

Minutes
recorded/typed by
Laura Poteet