

**NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
TOWN OF WEST SILOAM SPRINGS
MONDAY, JULY 18, 2022 AT 6:00 PM**

NAME OF PUBLIC BODY: BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA

DATE: MONDAY, JULY 18, 2022

TIME: 6:00 p.m.

LOCATION: West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338

TYPE OF MEETING: Regular Meeting (X) Rescheduled Regular Meeting ()
Special Meeting () Continued or Rescheduled Meeting ()
Emergency Meeting ()

AGENDA

- 1) Call to Order
Called to order by Mayor Wise at 6:04 p.m.
- 2) Roll Call and Determination of Quorum
Sam Byers absent, Rhonda Wise here, Marty Thompson here, Linda Dixon here, Andrew Conklin here.
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)
Agenda posted at the Town Hall by Town Clerk Laura Poteet on July 14, 2022 by 4:00 p.m.
- 4) Discussion and possible action on any matter related to approving the minutes from the regular meeting of June 20, 2022
 - a) Reading of the Minutes
 - b) Discussion, motion, and vote to approve the minutes
Motioned by Rhonda to approve the minutes, Marty seconded. Rhonda yes, Marty yes, Linda yes, Andrew yes.
- 5) Discussion and possible action on any matter related to approving the minutes from the special meeting of June 23, 2022
 - a) Reading of the Minutes
 - b) Discussion, motion, and vote to approve the minutes
Motioned by Marty to approve, Linda seconded. Rhonda recused herself; Marty yes, Linda yes, Andrew yes.

- 6) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
 - a) FINANCIAL: Kris Kirk CPA reporting on financial status for the month of June, 2022
Kris Kirk was not present at this meeting.
 - b) POLICE CHIEF LARRY BARNETT: Summary report on Police Department activities.
 - c) ZONING BOARD AND PLANNING COMMISSION WAYLON CHANDLER: NO REPORT
 - d) CODE ENFORCEMENT: WAYLON CHANDLER
 - e) MAYOR RHONDA WISE: NO REPORT
 - f) VICE MAYOR LINDA DIXON: NO REPORT
 - g) TOWN ATTORNEY: NO REPORT

7) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)
None.

8) DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR JUNE, 2022

GENERAL PO#S 35151-35219	\$ 179,794.61
EMS PO 143	\$ 21,444.78
TRIBAL PO#S	\$ 0.00
SURPLUS PD PO#S	\$ 0.00
DRUG PO	\$ 0.00
FOR A GRAND TOTAL OF:	<u>\$ 201,239.39</u>

Rhonda motioned to approve, Linda seconded. Rhonda yes, Marty yes, Linda yes, Andrew yes.

9) EXECUTIVE SESSIONS. 25 O.S. § 307(B) permits the public body to meet in Executive Session for certain specified reasons under certain specified conditions. It is the opinion of the town attorney that the Board of Trustees may adopt a motion to meet in executive session to discuss the following items:

- a) Proposed executive session pursuant to 25 O.S. § 307(B)(1), to discuss all matters concerning evaluation and possible merit raise for Waylon Chandler/Code Enforcement.
 - i) Discussion, motion, and vote to convene or not convene in executive session
 - ii) Acknowledge the board has returned to open session
 - iii) Executive session minutes compliance statement
 - iv) Discussion, motion, and vote to affirm that no votes or action taken during

executive session

- v) Consideration, discussion, and possible action on items discussed in executive session

Rhonda motioned to go into executive session at 6:10 p.m.

10) Ordinances

- a) Discussion and possible action on proposed Ordinance (2022-07-01) amending Ch. 1, Art. 14, § 69 of the *Code of Ordinances* to increase per diem meeting compensation for elected officials
- b) Discussion and possible action on proposed Ordinance (2022-07-02) regarding the Amendment to the Town of West Siloam Springs & West Siloam Springs Municipal Authority Plan Adopting the Revised and Restated OkMRF Master Defined Contribution Retirement Plan and approving the OkMRF Joinder Agreement.

11) Resolutions

- a) Discussion and possible action on proposed resolution (TN-2022-07-___) amending § 16.4 of the *Personnel Policies* to specifically exclude salaried employees from PTO benefits.

12) Personnel Policies

- a) Discussion and possible action on amending Section 16.3 of the *Personnel Policies* to clarify holidays and classes of employees that qualify for holiday pay
Rhonda motioned to table, Marty seconded. Rhonda yes, Marty yes, Linda yes, Andrew yes.
- b) Discussion and/or action on paying all full-time employees (excluding salaried employees) holiday pay for the Juneteenth holiday.
Rhonda motioned to table, Linda seconded. Rhonda yes, Marty no, Linda yes, Andrew yes.

13) Discussion and possible action on issuing an annual check for uniform allowance for Officers.

Rhonda motioned to approve, in the amount of \$500.00 annually; Linda seconded. Rhonda yes, Marty yes, Linda yes, Andrew yes.

14) Discussion and possible action on the lease-purchase of 2 new Police vehicles.

Rhonda motioned to approve, in the amount of \$99,819.48, Andrew seconded. Rhonda yes, Marty yes, Linda yes, Andrew yes. Lease-purchase is to be thru Arvest Bank, in the amount of \$99,819.48.

15) Discussion and possible action on the surplus of a 2019 Dodge Charger, VIN #2C3CDXAT4KH579239, to be sold on Gov.Deals.

Rhonda motioned to approve, Linda seconded. Rhonda yes, Marty yes, Linda yes, Andrew yes.

16) Discussion and possible action on new matters that could not have been anticipated prior to posting of agenda, if any.

17) MOTION AND VOTE TO ADJOURN.

Rhonda motioned to adjourn at 7:36 p.m., Linda seconded. Rhonda yes, Marty yes, Linda yes, Andrew yes.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON JUNE 14, 2022 BY 4:00 P.M. BY LAURA POTEET

Time Posted: _____

(initial)