NOTICE OF A REGULAR MEETING

OF **THE BOARD OF TRUSTEES** OF THE

TOWN OF WEST SILOAM SPRINGS, OK

NOVEMBER 16, 2020

**TIME: 6:00 PM**

PLACE: TOWN HALL

NOTICE WAS POSTED AT THE TOWN HALL ON OCTOBER 15, 2020 AT 4:00 PM BY COLLEEN MCGUIRE

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AGENDA

1. CALL TO ORDER.
2. ROLL CALL AND DETERMINATION OF QUORUM.
3. DISCUSSION AND ACTION ON APPROVING THE MINUTES OF THE OCTOBER 19, 2020 BOARD MEETING.
4. REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
   1. **FINANCIAL REPORTS**
   2. **POLICE CHIEF**
   3. **ZONING BOARD**
   4. **CODE ENFORCEMENT**
   5. **MAYOR**
   6. **VICE MAYOR**
   7. **TOWN CLERK / TREASURER**
   8. **TOWN ATTORNEY**
   9. **OTHER BOARD MEMBERS**
5. PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON).
6. DISCUSSION AND ACTION TO CONFIRM REVISED PERSONNEL HANDBOOK
7. DISCUSSION AND POSSIBLE ACTION ON GIVING TOWN CPA, 1% OF CARES ACT FUNDS.
8. DISCUSSION AND POSSIBLE ACTION ON APROPRIATING TRAVEL / CREDIT CARD POLICY
9. DISCUSSION AND POSSIBLE ACTION OF COST OF LIVING RAISES AND MERIT RAISES NOT TIED TO THE YEARLY EVALUATIONS BEING ADDED TO THE AGENDA FOR PLACEMENT IN PERSONNEL HANDBOOK
10. DISCUSSION AND POSSIBLE ACTION TO INCREASE PAY SCALE ACROSS THE BOARD FROM PATROL TO ASSITANT CHIEF. THIS ITEM WAS TABLED FROM OCTOBER 19TH, 2020 BOARD MEETING.
11. DISCUSSION AND POSSIBLE ACTION ON EMPLOYEES INSURANCE TO BE DECIDED FOR NEXT YEAR’S OPTION PERIOD
12. DISCUSSION AND ACTION ON APPROVING THE PURCHASE ORDERS FOR AUGUST

**GENERAL** PO#’s **33837 through 33920** for a total of **$67,151.12**

**EMS** PO# **115** **$19,783.63**

**DRUG FORFEITURE** PO# **21 $239.00**

20 a. DISCUSSION AND VOTE FOR ACTION ON EMERGENCY CLAUSE APPROVAL

1. NEW BUSINESS.
2. EXECUTIVE SESSION
3. DISCUSSION AND POSSIBLE ACTION ON MINDY KEATON’S 90 DAY REVIEW, DUE ON NOVEMBER 24, 2020
4. ADJOURNMENT.