AGENDA

NOTICE OF A REGULAR MEETING

OF THE **MUNICIPAL AUTHORITY** OF THE

TOWN OF WEST SILOAM SPRINGS, OK

NOVEMBER 16, 2020

TIME: Immediately Following the Board of Trustees meeting

PLACE: TOWN HALL

NOTICE WAS POSTED AT THE TOWN HALL ON NOVEMBER 12, 2020 @ 4:00 P.M. BY

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COLLEEN MCGUIRE

1. CALL TO ORDER.

7:20

1. ROLL CALL AND DETERMINATION OF QUORUM.

Rhonda Here, Marty Here, Linda Here, Elaine Here. Sam is absent

1. DISCUSSION AND POSSIBLE VOTE ON APPROVING THE MINUTES OF THE OCTOBER 19, 2020 MEETING OF THE MUNICIPAL AUTHORITY.

Elaine Motions to accept the minutes for October 19, 2020.

Linda Seconds

Rhonda yes, Marty yes, Linda yes, Elaine yes

1. REPORTS FROM MUNICIPAL OFFICIALS AND/OR EMPLOYEES:
   1. **FINANCIAL REPORTS** profit of about $10,000, includes a non cash depreciation of $50,000 about 60,000 in operations. Loss, due to us paying two water bills in one month, ahead overall 61,000.
   2. **WATER SUPERINTENDANT** Marty, Waylon, Raymond and Orville helped with Clean up day. Bidding for park and Beaver springs road will probably be concreted over. Meeting tomorrow for bid. Christmas lighting of park first of December. Water tower Star due in the next few weeks. 12 inch water break between plant and tower, all went well, with switchover to Siloam Springs water, no one had any drop in water. Grants for Mapping about to start
   3. **CHAIRMAN** We lost two of our Residence this Month, Rhonda Tillery and Kirkendall.
   4. **VICE CHAIRMAN**
   5. **MUNICIPAL AUTHORITY CLERK** working with Keith on Water issues.
   6. **MUNICIPAL AUTHORITY ATTORNEY**
   7. **OTHER BOARD MEMBERS** Clean up went well per Marty, we may want to do this again every spring and fall.
2. PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON).
3. DISCUSSION AND POSSIBLE VOTE ON APPROVING THE TOWN OF WEST SILOAM SPRINGS MUNICIPAL AUTHORITY FINANCIAL REPORTS FOR OCTOBER 2020.
4. DISCUSSION AND ACTION ON BUYING THANKSGIVING TURKEYS OR GIVING EQUAL MONETARY VALUE TO EMPLOYEES, AND SUPERVISORS.
5. DISCUSSION AND ACTION ON BUYING CHIRSTMAS HAMS OR GIVING EQUAL MONETARY VALUE TO EMPLOYEES AND SUPERVISORS.
6. DISCUSSION AND ACTION ON GIVING CHRISTMAS BONUSES AND AMOUNT, TO EMPLOYEES AND SUPERVISORS
7. DISCUSSION AND ACTION ON APPROVING THE REVISION OF THE TOWN OF WEST SILOAM SPRINGS’ PERSONNEL HANDBOOK
8. DISCUSSION AND POSSIBLE ACTION ON OCTOBER 2020 PURCHASE ORDERS

WATER PO#’s **11743** through **11802** for a total of **$107,235.55**

STREETS PO#’s **1562** through **1566** for a total of **$2,900.97**

METER PO#’s **647** through **671** for a total of **$899.18**

**FOR A COMBINED TOTAL OF $111,035.70**

**11a**. DISCUSSION AND VOTE FOR ACTION ON EMERGENCY CLAUSE APPROVAL

1. DISCUSSION AND POSSIBLE ACTION ON APPROVING TRAVEL / CREDIT CARD POLICY.
2. DISCUSSION AND POSSIBLE ACTION FOR APPROVAL OF INCLUSION OF COST OF LIVING RAISES AND MERIT RAISES NOT TIES TO THE YEARLY EVALUATIONS IN TOWN PERSONNEL POLICIES HANDBOOK.
3. DISCUSSION AND POSSIBLE ACTION ON EMPLOYEES INSURANCE TO BE DECIDED FOR NEXT YEAR’S OPTION PERIOD.
4. NEW BUSINESS.
5. ADJOURNMENT.