

NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY

MONDAY, DECEMBER 20, 2021, immediately following the Town Board of Trustees
Meeting that begins at 6:00 p.m.

NAME OF
PUBLIC BODY: **WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES**

DATE: **DECEMBER 20, 2021**

TIME: **Immediately following the Town Board of Trustees meeting that begins
at 6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive,
Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting (X) Rescheduled Regular Meeting ()
Special Meeting () Continued or Rescheduled Meeting ()
Emergency Meeting ()

AGENDA

- 1) Call to order
- 2) Roll call and determination of quorum
- 3) Discussion and possible action on any matter related to approving the minutes from the regular meeting on November 15, 2021.
 - a. Acknowledgement of opportunity to review minutes
 - b. Discussion, motion, and vote to approve the minutes
- 4) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:
 - a. **FINANCIAL REPORTS:** Kris Kirk CPA reporting on financial status for November 2021.
 - b. **DIRECTOR OF PUBLIC WORKS:** Gary Fain reporting on status of projects and infrastructure.
 - c. **CHAIRMAN:** If necessary, summary report on updates and activities not covered by Municipal Authority supervisors or employees
 - d. **VICE CHAIRMAN:** No report
 - e. **MUNICIPAL AUTHORITY CLERK:** No report
 - f. **MUNICIPAL AUTHORITY ATTORNEY:** No report
- 5) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)

6) DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR NOVEMBER 2021

WATER PO #'S 12234-12262 for a total of:	\$104,980.11
METER PO #'S 721-724 for a total of:	\$327.97
STREET PO #'S 1641-1643 for a total of:	\$3,027.93

FOR A GRAND TOTAL OF: \$108,336.01

7) Discussion and possible action on matters about appointing Gary Fain as Purchasing Officer for the Municipal Authority which will give Mr. Fain authority to purchase supplies, materials, equipment, and contractual services on behalf of the Municipal Authority for transactions less than or equal to \$25,000.00 pursuant to *Code of Ordinances for West Siloam Springs*, Ch. 7, § 1.

8) Discussion, motion and vote to appoint deputy purchasing agent to request funds on behalf of the Municipal Authority when Purchasing Officer is unavailable.

9) Discussion and possible action on new matters that could not have been anticipated prior to posting of agenda, if any.

10) MOTION AND VOTE TO ADJOURN.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON DECEMBER 16, 2021, BY 4:00 P.M. BY COLLEEN MCGUIRE

Time Posted: _____

(initial)