

NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY
MONDAY, August 18th, 2025, FOLLOWING THE TOWN OF WEST SILOAM SPRINGS BOARD
OF TRUSTEES MEETING THAT BEGINS AT 6:00 P.M.

NAME OF PUBLIC BODY: WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES

DATE: Monday, August 18th, 2025

TIME: Immediately following the Town Board of Trustees Meeting that begins at 6:00 p.m.

LOCATION: West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338

TYPE OF MEETING: Regular Meeting Rescheduled Regular Meeting
Special Meeting Continued or Rescheduled Meeting
Emergency Meeting

AGENDA

- 1) Call to order/**Called to order by Mayor Scott Wilkerson at 7:38 p.m.**
- 2) Roll call and determination of quorum/**Tom Schafer here, Rhonda Wise here, Jim McClure here, Linda Dixon here, Scott Wilkerson here.**
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)/**Samatha Turney posted the agenda at the Town Hall on August 14, 2025 at 3:30 p.m.**
- 4) Discussion and possible action on any matter related to approving the minutes from the regular West Siloam Springs Municipal Authority board meeting on July 21st, 2025
 - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
 - b. Discussion, motion, and vote to approve the minutes

Scott motioned to approve, Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.
- 5) **REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:**
 - a. **FINANCIAL REPORTS:** No report
 - b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give update on current and projected projects and expenditures./Waylon advised on August 1, the water was turned on for Watts, so that hookup is going now; last week he got the road grader back and started using it. He said Backo came in and put in 2 pumps in the Cherokee Casino lift station. There was another hole in the tank that appeared after last rain storm and they went ahead and grouted that and took care of it while they were there.

- c. **CHAIRMAN:** Monthly report
- d. **VICE CHAIRWOMAN:** No report
- e. **MUNICIPAL AUTHORITY ATTORNEY:** No report

6) **DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR JULY 2025**

WATER PO #'s W1-W51:	\$126,461.27
METER PO#'S M1-M5:	\$335.00
<u>STREET PO #'s S1-S18:</u>	<u>\$7,054.95</u>

FOR A GRAND TOTAL OF: \$133,851.22

Scott motioned to approve, Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.

7) **EXECUTIVE SESSIONS.** 25 O.S. § 307(B) permits the public body to meet in executive session for certain specified reasons under certain specific conditions. It is the opinion of the town attorney that the board of Trustees may adopt a motion to meet in executive session to discuss the following items:

- a) Proposed executive session pursuant to 25 O.S. § 307 (B)(1), to discuss Waylon Chandler's annual review and possible raise
- b) Proposed executive session pursuant to 25 O.S. § 307 (B)(1), to discuss possible promotion of Matt Jones to Deputy Public Works Director and possible raise
 - i. Discussion, motion, and vote to convene or not convene in executive session on agenda items (a)-(b) above
 - ii. Acknowledge the board has returned to open session
 - iii. Executive session minutes compliance statement
 - iv. Discussion, motion, and vote to affirm that no votes or action taken during executive session
 - v. Consideration, discussion, and possible action on items discussed in executive session

Scott motioned to go into Executive session at 7:44 p.m.; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.

Back in Open session at 7:49 p.m./ Bryce advised minutes were taken, but no votes, no official actions were taken.

On agenda item 7a: Scott said the board agrees Waylon is doing a great job.

Scott motioned to forgo a raise at this time and to look at it another day; Linda seconded. Tom yes, Rhonda no, Jim yes, Linda yes, Scott yes.

On agenda item 7b: Scott motioned to promote Matt to Deputy Public Works Director, but to forgo any raise at this time, and look at on a later date; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.

- 8) Discussion and possible action on possible wage adjustments for Municipal Authority personnel/**Scott motioned not to give any raises at this time and look at it on a later date; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.**
- 9) Discussion and/or action on approving project to address alleged water drainage issues on Red Bud/Waylon spoke on current project on work being done on roads to take care of the water drainage issue. They are trying to get it where the water is not on roadway but going in ditches, where it should be. He said they have been putting in culverts, using the road grader along roadway, trying to give water a place to go, in the ditch. He thinks they will have all this done by next week. /**Scott motioned they approve of the work being done on roadways at this time; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.**
- 10) Discussion and/or action on all matters concerning adjustments to water bills/**Scott motioned to approve all; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.**
- 11) Discussion and/or action on new matters that could not have been anticipated prior to posting of the agenda, if any. /*At this time Bryce spoke and advised this would be his last meeting, that he is resigning. He said he would help in any way that he could and he thanked the board for their time.*
- 12) **MOTION AND VOTE TO ADJOURN. /Scott motioned to adjourn at 7:56 p.m.; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.**

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.* and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON AUGUST ____, 2025, BY _____ Time Posted: _____
_____ (initial)

Minutes
recorded/typed by
Laura Porect