

NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY
MONDAY, JULY 18, 2022, FOLLOWING THE TOWN BOARD OF TRUSTEES
MEETING THAT BEGINS AT 6:00 PM

NAME OF PUBLIC BODY: **WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES**

DATE: **July 18, 2022**

TIME: **Immediately following the Town Board of Trustees Meeting that begins at 6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting Rescheduled Regular Meeting
Special Meeting Continued or Rescheduled Meeting
Emergency Meeting

AGENDA

- 1) Call to order
- 2) Roll call and determination of quorum
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A) (9)
- 4) Discussion and possible action on any matter related to approving the minutes from the regular meeting on June 20, 2022
 - a. Reading of the Minutes
 - b. Discussion, motion, and vote to approve the minutes
- 5) Discussion and possible action on any matter related to approving the minutes from the special meeting June 23, 2022
- 6) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:
 - a. **FINANCIAL REPORTS:** Kris Kirk CPA reporting on financial status for month of June 2022

- b. **DIRECTOR OF PUBLIC WORKS:** Report on Municipal Authority issues or projects given by Waylon Chandler
- c. **CHAIRMAN:** NO REPORT
- d. **VICE CHAIRMAN:** NO REPORT
- e. **MUNICIPAL AUTHORITY ATTORNEY:** NO REPORT

7) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)

8) DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR June 2022

WATER PO #'S 12429-12488	\$ 72,079.89
STREET PO #'S 1691-1696	\$ 2,346.33
METER PO # 743-745	\$ 425.00

FOR A GRAND TOTAL OF: \$74,851.22

9) **EXECUTIVE SESSIONS.** 25 O.S. § 311(B) permits the public body to meet in Executive Session for certain specified reasons under certain specified conditions. It is the opinion of the town attorney that the Board of Trustees may adopt a motion to meet in executive session to discuss the following item:

- a. Proposed executive session pursuant to 25 O.S. § 311(B)(1), to discuss all matters concerning potential hire of Waylon Chandler as Director of Public Works.
 - i. Discussion, motion, and vote to convene or not convene in executive session
 - ii. Acknowledge the board has returned to open session
 - iii. Executive session minutes compliance statement
 - iv. Discussion, motion, and vote to affirm that no votes or action taken during executive session
 - v. Consideration, discussion, and possible action on items discussed in executive session

10) Resolutions

- a. Discussion and possible vote on resolution revising the pay scale for Municipal Authority employees
- b. Discussion and possible action regarding proposed resolution approving contingent fee services proposal from Cason LeBlanc of LeBlanc Engineering for the AMR water meter system services.

- c. Discussion and possible action to adopt and approve Ordinance 2022-07-02 passed by the Trustees for the Town of West Siloam Springs during their regular meeting on July 18, 2022, said ordinance amends the Town of West Siloam Springs and West Siloam Springs Municipal Authority Plan Adopting the Revised and Restated OkMRF Master Defined Contribution Retirement Plan

11) Purchases, Vendors, and Contracts

- a. Discussion and possible action on hiring Cason LeBlanc for general engineering services for the Municipal Authority
- b. Discussion and possible action on purchasing a heavy-duty trailer to move the backhoe and roller with.
- c. Discussion and possible action on purchasing ArcGIS program for \$500.00 per year.
- d. Discussion and possible action on switching from RVS water software to Sequoyah software.
- e. Discussion and possible action on possible contract with South Delaware County Regional Water Authority to perform water billing services.

12) Discussion and possible action on issuing water/street workers an annual uniform allowance.

13) Discussion and possible action on new matters that could not have been anticipated prior to posting of agenda, if any.

14) MOTION AND VOTE TO ADJOURN.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON JULY 14, 2022, BY 4:00 P.M. BY LAURA POTEET

Time Posted: _____

(initial)