

**NOTICE OF MEETING AND AGENDA**  
**THE BOARD OF TRUSTEES FOR THE**  
**WEST SILOAM SPRINGS MUNICIPAL AUTHORITY**  
**MONDAY, July 21<sup>st</sup>, 2025, FOLLOWING THE TOWN OF WEST SILOAM SPRINGS BOARD OF**  
**TRUSTEES MEETING THAT BEGINS AT 6:00 P.M.**

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NAME OF PUBLIC BODY: **WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES**

DATE: **Monday, July 21<sup>st</sup>, 2025**

TIME: **Immediately following the Town Board of Trustees Meeting that begins at 6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting  Rescheduled Regular Meeting   
Special Meeting  Continued or Rescheduled Meeting   
Emergency Meeting

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**AGENDA**

- 1) Call to order  
**Mayor Wilkerson called to order at 6:25 p.m.**
- 2) Roll call and determination of quorum  
**Tom Schafer here, Rhonda Wise here, Jim McClure here, Linda Dixon here, Scott Wilkerson here.**
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)  
**Samantha Turney posted the agenda at the Town Hall on July 17, 2025, at 1:30 p.m.**
- 4) Discussion and possible action on any matter related to approving the minutes from the regular West Siloam Springs Municipal Authority board meeting on June 16<sup>th</sup>, 2025
  - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
  - b. Discussion, motion, and vote to approve the minutes

**Scott motioned to approve, Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.**
- 5) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:
  - a. **FINANCIAL REPORTS:** No report
  - b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give update on current and projected projects and expenditures./Waylon advised Asco still has the grader. He said that the last time he talked with them they needed a ring to go on the muffler. The obstruction on Hwy

59 was found by Matt and the guys and taken care of. He did say they would need to check with some of the property owners about washouts, to make sure everything is set up properly with the storage tanks. On the Watts' project, they were supposed to do something on the 15<sup>th</sup>, as far as turning on the meter, and nothing was done. He said it's been four months now, waiting to get this going, and he now wants Bryce to contact their attorney and possibly even talk with Cherokee Nation to see what can be done at this point.

- c. **ENGINEER:** No Report
- d. **CHAIRMAN:** Monthly report
- e. **VICE CHAIRWOMAN:** No report
- f. **MUNICIPAL AUTHORITY ATTORNEY:** No report

6) **DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR June 2025**

WATER PO #'s W426,W503-W555:	\$210,472.12
METER PO#'S M42-M45:	\$180.00
<u>STREET PO #'s S165-S176:</u>	<u>\$7,701.55</u>

**FOR A GRAND TOTAL OF: \$218,353.67**

**Scott motioned to approve, Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.**

- 7) Discussion and/or possible action on promoting Matt Jones to Deputy Public Works Director with a \$2.00 an hour increase in pay./**Scott motioned to table until next month, Jim seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.**
- 8) Discussion and/or possible action on annual pay increase for all water/street department personnel/**Scott motioned to table this item until next month; also, to place as executive session item; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.**
- 9) Discussion and/or possible action on annual pay increase for Public Works Director Waylon Chandler, up to a 5% increase retro pay back to July 1, 2025./**Scott motioned to table until next month, and to place this item in executive session; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.**
- 10) Discussion and/or action on all matters concerning adjustments to water bills/**Scott motioned to approve, Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.**
- 11) Discussion and/or action on new matters that could not have been anticipated prior to posting of the agenda, if any. /**None.**
- 12) **MOTION AND VOTE TO ADJOURN./Scott motioned to adjourn at 6:32 p.m., Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.**

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.* and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON July \_\_\_\_, 2025, BY \_\_\_\_\_ Time Posted: \_\_\_\_\_  
\_\_\_\_\_ (initial)

Minutes  
recorded/typed by  
Laura Potect