

NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY
MONDAY, AUGUST 15, 2022, FOLLOWING THE TOWN BOARD OF TRUSTEES
MEETING THAT BEGINS AT 6:00 PM

NAME OF PUBLIC BODY: **WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES**

DATE: **AUGUST 15, 2022**

TIME: **Immediately following the Town Board of Trustees Meeting that begins at 6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting () Rescheduled Regular Meeting (
Special Meeting () Continued or Rescheduled Meeting (
Emergency Meeting ()

AGENDA

- 1) Call to order
Called to order by Mayor Wise at 6:36 p.m.
- 2) Roll call and determination of quorum
Sam Byers here, Rhonda Wise here, Marty Thompson here, Linda Dixon here, Andrew Conklin absent.
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A) (9)
The agenda was posted by Laura Poteet at 6:00 p.m. on August 11, 2022.
- 4) Discussion and possible action on any matter related to approving the minutes from the regular meeting on July 18, 2022
 - a. Reading of the Minutes
 - b. Discussion, motion, and vote to approve the minutes**Rhonda motioned to approve the minutes, Sam seconded. Sam yes, Rhonda yes, Marty yes, Linda yes.**
- 5) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:

- a. **FINANCIAL REPORTS: Kris Kirk CPA reporting on financial status for month of July, 2022/Kris advised checking has a balance of \$440,000.00 at the end of July, 2022.**
- b. **DIRECTOR OF PUBLIC WORKS: Report on Municipal Authority issues or projects given by Waylon Chandler**
- c. **CHAIRMAN: NO REPORT**
- d. **VICE CHAIRMAN: NO REPORT**
- e. **MUNICIPAL AUTHORITY ATTORNEY: NO REPORT**

6) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)
None

7) DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR July, 2022

WATER PO #'S	0001-0017	\$ 105,261.08
STREET PO #'S	0001-0006	\$ 9,168.61
METER PO #		\$ _____
FOR A GRAND TOTAL OF:		\$ 114,429.69

Sam motioned to approve the purchase orders, Marty seconded. Sam yes, Rhonda yes, Marty yes, Linda yes.

8) Discussion and possible action regarding proposed resolution approving contingent fee services proposal from Cason LeBlanc of LeBlanc Engineering for the AMR water meter system

Sam motioned to approve the proposed resolution, Linda seconded. Sam yes, Rhonda yes, Marty yes, Linda yes. They voted to have a start date of September 1, 2022

9) Discussion and possible action on all matters related to Resolution appointing SDCRWA Trustee.

Sam motioned to appoint Waylon Chandler to serve, Rhonda seconded. Sam yes, Rhonda yes, Marty yes, Linda yes.

10) Discussion and possible action to designate Waylon Chandler as the authorized Purchasing Officer with authority to request funds for supplies, materials, equipment and services not to exceed \$24,999.99 (See Ordinances, Ch. 7 § 1)

Sam motioned to designate Waylon Chandler, Linda seconded. Sam yes, Rhonda yes, Marty yes, Linda yes.

11) Discussion and possible action on amending the Budget for employee salaries.

Rhonda motioned to amend, Linda seconded. Sam yes, Rhonda yes, Marty yes, Linda yes.

12) Discussion and possible action on amending the Budget for purchasing new vehicle for the Water and Street Department; a 2022 Chevrolet Silverado 1500, 4x4, VIN #3GCUAED9NG550307, in the amount of \$44,987.00.

Sam motioned to amend for this purchase, Linda seconded. Sam yes, Rhonda yes, Marty yes, Linda yes.

13) Discussion and possible action on amending the budget for Water & Street uniform allowance from \$500.00 to \$550.00 per year and entering an agreement with Cintas for uniform purchase and maintenance.

Sam motioned to amend for this purpose, Linda seconded. Sam yes, Rhonda yes, Marty yes, Linda yes.

14) Discussion and possible action on authorizing Waylon Chandler to be purchasing agent for his department.

Same as agenda item #10.

15) MOTION AND VOTE TO ADJOURN.

Rhonda motioned to adjourn at 7:05 p.m., Sam seconded. Sam yes, Rhonda yes, Marty yes, Linda yes.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON AUGUST 11, 2022, BY 4:00 P.M. BY LAURA POTEET

Time Posted: _____

(initial)

