MINUTES OF SPECIAL MEETING OF THE

**MUNICIPAL AUTHORITY** OF THE

TOWN OF WEST SILOAM SPRINGS, OK

AUGUST 24, 2020

TIME: Immediately following the Board of Trustees meeting

PLACE: TOWN HALL

**Audioconference Meeting for Open/Special Meeting**

**no Confidential/Executive Session scheduled.**

**All Town Trustees and Staff will attend via teleconference** **unless choosing after the posting of this Agenda to attend on site in person.**

**Members of the Public may** [**join the meeting**](https://us04web.zoom.us/j/716234516?pwd=WFhMd1pBMm9GRU5YSVI2emFvaTMvZz09) **via telephone conference call:**

Dial in phone number: **888-256-8791**

 Conference #: **110#**

 PIN#: **1234**

**Instructions on how to connect via conference call:**

[Dial](https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting) the phone number: **888-256-8791**. When asked for conference number type in the conference number: **110#.** You will then be asked for the PIN # - type in **1234.**

* *You will be told that you are currently muted. To unmute, press 1 on your phone keypad. To re-mute, press 1 again.*

NOTICE WAS POSTED AT THE TOWN HALL ON AUGUST 20, 2020 AT 4 PM BY COLLEEN MCGUIRE

MINUTES

1. CALL TO ORDER 6:50 PM
2. ROLL CALL AND DETERMINATION OF QUORUM

SAM, HERE; RHONDA, HERE; MARTY, HERE; LINDA, HERE; ELAINE, HERE

WE HAVE A QUORUM

1. DISCUSSION AND ACTION ON APPROVING THE MINUTES FROM JULY 20, 2020 MEETING.

ELAINE MOTIONED: WE APPROVE THE MINUTES FROM JULY 20, 2020

RHONDA SECONDED

SAM, YES; RHONDA, YES; MARTY, YES; LINDA, YES; ELAINE, YES

1. REPORTS FROM TOWN OFFICIALS
2. FINANCIAL REPORTS: WATER RECOVERED, GOOD JULY, LOSS OF 8,000, 13,000 NO CASH DEPRESIATION
3. DIRECTOR OF PUBLIC WORKS, KEITH MORGAN: Good month mowing done. Worked with Jot on SDC findings for pipeline. They agreed to have engineer investigate the potential failures. We had tower inspection done with Remote sub, looking for potential problems. Cost $2,500. Through with Maple Street. 4-hour Class for Raymond and Keith tomorrow for continued education course

1 bid on trail, 36,000 by D&S paving. Elaine will call Melisa on 8-25-20 on what the deadline will be for the use of the money.

We need State to do something about the dumpsters. Jot to call David on Solid Waste

1. CHAIRMAN: Green Gateway Grant, Keith suggested 8-inch line on 412 to continue Oct 1st Deadline Linda asked about Sewer line, Keith said he could use some help with Getting the easements signed. Keith will call on Mayor to help with signatures
2. MUNICIPAL AUTHORITY CLERK
3. MUNICIPAL AUTHORITY ATTORNEY
4. OTHER BOARD MEMBERS
5. DISCUSSION AND ACTION ON APPROVING THE PO’S FOR JULY

WATER PO# 11534-11687 TOTALING $64,783.08

METER PO#628-635 TOTALING $525.00

STREETS PO#1551-1554 TOTALING $10,973.08

ELAINE MOTIONED: to approve the water PO’s for $64,783.08, and the Meter PO’s totaling $525.00 and the Streets PO’s totaling $10,973.08

RHONDA SECONDED

 SAM, YES; RHONDA, YES; MARTY, YES; LINDA, YES; ELAINE, YES

1. DISCUSSION AND POSSIBLE ACTION ON APPROVING THE REVISION OF THE TOWN OF WEST SILOAM SPRINGS PERSONNEL HANDBOOK.

SAM MOTIONED We table this till we get the revised handbook from Jot Hartley

LINDA SECONDED

SAM, YES; RHONDA, YES; MARTY, YES; LINDA, YES; ELAINE, YES

1. DISCUSSION AND POSSIBLE ACTION ON HAVING A DEADLINE FOR AGENDA ITEMS FOR MONTHLY AND SPECIAL MEETINGS.

ELAINE MOTIONED that we have deadline for Wednesday at 2 PM.

MARTY SECONDED

SAM, YES; RHONDA, YES; MARTY, YES; LINDA, YES; ELAINE, YES

1. DISCUSSION AND POSSIBLE ACTION ON ACCEPTING LESLIE COLANTUONO’S RESIGNATION LETTER.

ELAINE MOTIONED TO ACCEPT LESLIE COLANTUONO’S RESIGNATION

MARTY SECONDED

SAM, NO; RHONDA, NO; MARTY, YES; LINDA, NO; ELAINE, YES

1. ADJOURNMENT.

ELAINE MOTIONED TO ADJOURN

LINDA SECONDED

SAM, YES; RHONDA, YES; MARTY, YES; LINDA, YES; ELAINE, YES

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 ELAINE CARR RHONDA WISE

 MAYOR TOWN CLERK/TOWN TREASURER-