

**MINUTES OF BOARD MEETING OF
THE BOARD OF TRUSTEES OF THE
TOWN OF WEST SILOAM SPRINGS
September 20, 2021, AT 6:00 PM**

The place and the street address of the meeting will be the **Conference Room, West Siloam Springs Town Hall, 4880 Cedar Drive, Colcord, Oklahoma 74338**

POSTED ON SEPTEMBER 17, 2021, BY 4:00 PM BY COLLEEN MCGUIRE

MEETING AGENDA

1. CALL TO ORDER
6:00 PM
2. ROLL CALL AND DETERMINATION OF QUORUM.
Sam Here, Marty Absent, Linda Here, Sandra Here, Rhonda Here
3. DISCUSSION, AND POSSIBLE ACTION, ON ANY MATTER RELATED TO APPROVING THE MINUTES FROM THE AUGUST 23RD, 2021 SPECIAL MEETING
Sam motioned we approve the meeting
Rhonda Seconded
Sam yes, Linda yes, Sandra yes, Rhonda yes
4. REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
 - A. **FINANCIAL:** KRIS KIRK CPA REPORTING ON FINANCIAL STATUS FOR AUGUST 2021
Colleen gave good news about Check from OMAG for Liability Loss non usage. Kris reported /Came ahead \$15,000 in August and we are ahead \$38,000 since June, All Businesses up in sales tax General fund has \$119,000. Audit 100% Clean
Park account we may need to have special meeting for this
 - B. **POLICE CHIEF LARRY BARNETT: CHUCK MAY SIT IN FOR THE CHIEF:** SUMMARY REPORT FOR CURRENT AND PREVIOUS MONTHS ACTIVITIES
26 incident reports, 24 drug charges, 305 citations, 2 accident reports
 - C. **ZONING BOARD AND PLANNING COMMISSION** WAYLON CHANDLER REPORTING ON SUMMARY FOR CURRENT AND PREVIOUS MONTHS ACTIVITIES
Zoning board met last Tuesday, Lot split approval
 - D. **CODE ENFORCEMENT:** WAYLON CHANDLER REPORTING ON SUMMARY FOR CURRENT AND PREVIOUS MONTHS ACTIVITIES **A couple of Abatement coming up in the next 10-20 days**
 - E. **MAYOR RHONDA WISE: NO REPORT**
 - F. **VICE MAYOR LINDA DIXON: NO REPORT**
 - G. **TOWN CLERK: NO REPORT**
 - H. **TOWN ATTORNEY: NO REPORT**
5. PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)
6. DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR AUGUST 2021

GENERAL PO #'S 34575 through 34639, for a total of: \$158,619.62
EMS PO #130 for: \$20,060.60
PARK PO #'S 3-6 for \$112,853.11

FOR A GRAND TOTAL OF: \$291,533.33

Sam motioned to approve the purchase orders

Rhonda Seconded

Sam yes, Linda yes, Sandra yes, Rhonda yes

7. DISCUSSION, AND POSSIBLE ACTION, ON MATTERS RELATED TO THE APPROVAL OF A RV PARK TO BE LOCATED AT 19068 E. 578 RD ACROSS FROM NATURAL FALLS STATE PARK.

Rhonda motioned that we approve the RV park to be located at 19068 E. 578 RD across from Natural Falls State Park

Linda Seconded

Sam yes, Linda yes, Sandra yes, Rhonda yes

8. DISCUSSION, AND POSSIBLE, ACTION ON MATTERS RELATED TO THE LOT SPLIT OWNED BY REBECCA BROWN- PART OF THE NW ¼ OF THE NW ¼ SECTION 31 TOWNSHIP 20 NORTH, RANGE 26 EAST.

Rhonda motioned to approve the lot split owned by Rebecca Brown, pending on the changed from Arkansas to Oklahoma on Note 3

Linda Seconded

Sam yes, Linda yes, Sandra yes, Rhonda yes

9. DISCUSSION, AND POSSIBLE, ACTION, ON SURPLUSING THE 2016 CHEVROLET TAHOE TO BE SOLD TO JAY POLICE DEPARTMENT. VIN NUMBER 1GNLCDEC1GR358414.

Rhonda motioned, we surplus the 2016 Chevy Tahoe to be sold to Jay Police Department for \$9,000 to go into the Surplus account

Linda Seconded

Sam abstained, Linda yes, Sandra yes, Rhonda yes

10. DISCUSSION, AND POSSIBLE ACTION, ON ANY MATTER RELATED TO ANNUAL SALARY ADJUSTMENTS FOR FULL-TIME EMPLOYEES

Sam motioned that for Full time employees, make it at least a 2% raise every year, pending how our budget is, for the previous year, up to 5% raise. And approve 5% for this year. Not tied to Merit raises, called Longevity, not cost of living

Linda Seconded

Sam yes, Linda yes, Sandra yes, Rhonda yes

11. PRESENTATION BY PREFERRED OFFICE TECHNOLOGIES FOR LASERFICHE FOR SCANNING, WORKING FILES AND STORAGE CAPABILITIES FOR THE TOWN OF WEST SILOAM SPRINGS.

12. PRESENTATION BY DOCUWARE SOLUTIONS FOR SCANNING, WORKING FILES AND STORAGE CAPABILITIES FOR THE TOWN OF WEST SILOAM SPRINGS.

13. PRESENTATION BY onIT FOR SERVER, OR CLOUD BASE SERVICES AND INFORMATION TECHNOLOGY SOLUTIONS FOR THE TOWN OF WEST SILOAM SPRINGS.
14. PRESENTATION BY AAA BUSINESS SYSTEMS ON SCANNING AND PRINTING SOLUTIONS FOR THE TOWN OF WEST SILOAM SPRINGS.
15. ADJOURNMENT
Rhonda motioned to Adjourn
Sam seconded
Sam yes, Linda yes, Sandra yes, Rhonda yes

POSTED ON SEPTEMBER 17, 2021, BY 4:00 PM BY COLLEEN MCGUIRE

MAYOR -RHONDA WISE

VICE MAYOR - LINDA DIXON