

# West Siloam Springs

## Job Application

Town of West Siloam Springs  
4880 Cedar Drive  
Colcord, OK 74338  
918-422-5101



### OFFICE USE ONLY

Starting Pay:

Start Date:

Hire Date:

Comments:

### Application for Employment

Name: (Please Print)		Last	First	Middle	
Address		City		State	Zip Code
Phone Number	Mobile Number		Email Address		
Drivers License Number	State	Social Security Number		State you were born in	
Are you a US Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No		Have you ever been convicted of a Felony <input type="checkbox"/> Yes <input type="checkbox"/> No		Do you possess a Medical Marijuana Card <input type="checkbox"/> Yes <input type="checkbox"/> No	
In Case of Emergency Notify:				Phone #:	
Relationship:					

**NOTE:** Under Oklahoma Statutes §63-427.8.K: "Safety Sensitive" means any job that includes tasks or duties that the employer reasonably believes could affect the safety and health of the employee performing the task or others including, but not limited to, any of the following: handling, storage disposal or transporting hazardous materials, operation of motor vehicles, equipment, machinery or power tools, repairing, maintaining or monitoring the performance or operation of any equipment, machinery which could result in injury or property damage, operating, or oversight of critical services and infrastructure including but not limited to electric, gas, water, sewer etc. The Town of West Siloam Springs is an equal opportunity employer.

If Selected for Employment, Are you willing to Submit to a Pre-Employment Drug Screening Test? ☐ Yes ☐ No

### Position

Position Applying For	Available Start Date	Desired Pay	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal/Temporary
-----------------------	----------------------	-------------	--

### Education

School Name	Location	Years Attended	Graduated	Degree Received	Major

### References

Name	Title	Company	Relationship	Phone Number	Years Known

# West Siloam Springs

## Previous Work Experience:

Employer (1)	Job Title	Dates Employed	
Work Phone	Starting Pay Rate	Ending Pay Rate	
Address	City	State	Zip Code

Employer (2)	Job Title	Dates Employed	
Work Phone	Starting Pay Rate	Ending Pay Rate	
Address	City	State	Zip Code

Employer (3)	Job Title	Dates Employed	
Work Phone	Starting Pay Rate	Ending Pay Rate	
Address	City	State	Zip Code

Employer (4)	Job Title	Dates Employed	
Work Phone	Starting Pay Rate	Ending Pay Rate	
Address	City	State	Zip Code

Employer (5)	Job Title	Dates Employed	
Work Phone	Starting Pay Rate	Ending Pay Rate	
Address	City	State	Zip Code

### Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Name (Please Print)	Date
---------------------	------

Signature:

# **West Siloam Springs**

## **The Town of West Siloam Springs is Accepting Applications for Public Works Department**

The public works department has an opening in the Water/Sewer and Street department. This position is a "Safety Sensitive" position (Oklahoma Statutes § 63-427.8.K).

Applicants will be subject to handling processing, storage disposal of hazardous materials, operating motor vehicles, equipment, machinery and power tools, repairing, maintaining, monitoring the performance / operation of equipment, machinery which could result in injury or property damage, overseeing operation, maintenance or oversight of critical services and infrastructure including water, sewer utilities roadways and right-of-ways.

Applicants should possess a valid class A CDL or be able to obtain one within 6 months of employment and would need to obtain a water and wastewater license within the first year of employment.

Job duties include but are not limited to working on water and wastewater lines, street maintenance and repair, mowing, reading meters, weed eating, trash pick-up, etc. Running heavy equipment such as tractors, brush hogs, mowers, backhoes, track hoe, road grader, dump trucks, etc.

Applicants will be required to work long hours, weekends and holidays when the need arises. It may require sitting, standing, kneeling and lifting for long periods of time. As well as working in the extreme heat, cold, rain, snow and icy conditions.

Starting salary is \$18.00 per hour and up, based on experience. Pay periods are bi-weekly

Benefits include:

Employee insurance premium paid 100%. (after 90 days of employment)

OKMRF retirement. (after 90 days of employment)

PTO (Paid Time Off) time is accrued each pay period

Paid vacation after One year of employment

Eleven paid Holiday's. (after 90 days of employment)

Uniforms furnished by the town

Applications may be obtained and returned to the West Siloam Springs Town Hall. Located at 4880 Cedar Drive, Colcord, OK, 74338, Phone number 918-422-5101

# West Siloam Springs

## PERMISSION TO OBTAIN INFORMATION

This document authorizes the Town of West Siloam Springs to seek and/or verify specific information about my background. I understand that this authorization applies whether I am a current employee or a candidate for employment.

This form may be given to agencies, employers, and/or schools I have attended, for authorization to release information on my employment academic history or driving record to the Town of West Siloam Springs. Employment with the Town of West Siloam Springs is contingent upon satisfactory references and driving record (where applicable).

By signing below, I grant permission to release information to the Town of West Siloam Springs, relating to my work, academic experience and/or driving record. I further understand that information obtained may be used by this employer in its sole discretion and without liability to determine eligibility for initial or continued employment. I am willing that a photo-copy of this authorization be accepted with the same authority as the original, and I specifically waive any written notice from any present or former employer who may provide information based upon this authorized request.

Name: (please print or type)

Last	First	Middle
------	-------	--------

Social Security Number	Drivers License #	State of Issue
------------------------	-------------------	----------------

If name has changed (through marriage or otherwise), print former name(s) here:
---

Please provide current address(es) during the past seven years.

1)
2)
3)
4)
5)
6)
7)

Printed Name	Signature	Date
--------------	-----------	------

## West Siloam Springs

I understand that if I am employed, any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate discharge from the Town's service, whenever it is discovered.

I give the Town of West Siloam Springs the right to contact and obtain information from all references, employers, educational institutions and to otherwise verify the accuracy of the information contained in this application. I hereby release from liability the Town and its representatives for seeking, gathering and using such information and all other persons, corporations or organizations for furnishing such information.

The Town of West Siloam Springs does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by local, state or federal law.

This application is current for 60 days. At the conclusion of this time, if I have not heard from the Town and still wish to be considered for employment, it will be necessary to fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the Town reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no representative of the Town has the authority to make any assurances to the contrary.

I understand it is the Town's policy not to refuse to hire a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the ADA.

I also understand that if I am employed, I will be required to provide proof of identity and legal work authorization.

I also understand that if I am employed, the terms of my employment will also be subject to the provisions of the Town's Personnel Policies as amended from time to time and that I will be required to sign a form acknowledging receipt of a copy of said Personnel Policies.

I represent and warrant that I have read and fully understand the foregoing and seek employment under these conditions.

Printed Name	Signature	Date
--------------	-----------	------