

**NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
TOWN OF WEST SILOAM SPRINGS
MONDAY, JANUARY 19, 2026**

NAME OF

PUBLIC BODY: BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA

DATE: MONDAY, January 19, 2026

TIME: 5:00 P.M.

LOCATION: West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338

TYPE OF MEETING: Regular Meeting (x) Rescheduled Regular Meeting ()
Special Meeting () Continued or Rescheduled Meeting ()
Emergency Meeting ()

AGENDA

- 1) Call to Order
- 2) Roll Call and Determination of Quorum
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)
- 4) Discussion and possible action on any matter related to approving the minutes from the regular meeting of December 15, 2025
 - a. Acknowledgment of opportunity to review minutes
 - b. Discussion, motion, and vote to approve the minutes
- 5) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
 - a. **FINANCIAL:** No report
 - b. **POLICE CHIEF KEITH BARENBERG:**
 - c. **ZONING BOARD AND PLANNING COMMISSION:** No report
 - d. **CODE ENFORCEMENT:** No report
 - e. **MAYOR SCOTT WILKERSON:** Monthly report
 - f. **VICE MAYOR LINDA DIXON:** No report
 - g. **TOWN ATTORNEY KENNY WRIGHT:** No report
- 6) DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR THE MONTH OF DECEMBER 2025
 - a. General PO# G338-G382 \$ 67,056.19
 - b. TRIBAL PO# \$ 0
 - c. EMS- CN PO#'S E11-E12 \$ 7,951.79

- d. EMS NO 2 PO#S PF6: \$24,646.13
e. PARK PO#'S P15-P22: \$ 1,480.90

i. FOR A GRAND TOTAL OF: \$ 101,135.01

- 7) Discussion, consideration, and action to adopt Ordinance No. 2026-01-01 relating to the imposition of a city excise tax (sales tax) of one percent (1.0%) (in addition to any and all other excise taxes no in force) to be levied upon the gross proceeds or gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code; providing for the use of the proceeds of said excise tax; providing for the effective date of said excise tax; providing for subsisting state permits; providing for payment of tax; providing that the tax is in addition to taxes currently levied; incorporating certain provision of prior Town ordinances; providing for amendments to this ordinance; providing that the provisions of this ordinance are cumulative and in addition to any and all taxing provision of other Town ordinances; providing for severability of provisions; declaring an emergency; and containing other provisions related thereto.
- 8) Discussion, consideration, and action to adopt emergency clause declaring Ordinance No. 2026-01-01 effective immediately upon its passage and publication.
- 9) Discussion, consideration, and possible action to adopt Resolution No. 26-01-01 authorizing the calling and holding of a special election in the Town of West Siloam Springs, State of Oklahoma (the "Town"), on April 7, 2026, for the purpose of submitting to the registered qualified electors of said Town the question of approval or rejection of Ordinance No. 2026-01-01 of the Town relating to a one percent (1.0%) excise tax (sales tax) in addition to all present town, county, and state excise taxes, with the proceeds of said tax to be used to provide revenues for the support of the functions of municipal government in West Siloam Springs, Oklahoma, including, but not limited to, street and road improvements throughout the Town of West Siloam Springs, Oklahoma, as more specifically set out in Ordinance No. 2026-01-01 of said Town; and containing other provisions related thereto.
- 10) Discussion, consideration, and action to approve the Special Election Proclamation and Notice in relation to Ordinance No. 2026-01-01 and Resolution No. 226-01-01 proclaiming and election date of April 7, 2026.
- 11) Discussion, consideration, and action to approve the Certificate of Service of Proclamation and Municipal Boundaries Map in relation to Ordinance No. 2026-01-01 and Resolution No. 26-01-01.24646
- 12) **EXECUTIVE SESSIONS.** 25 O.S. § 307(B) permits the public body to meet in executive session for certain specified reasons under certain specific conditions. It is the opinion of the town attorney that the board of Trustees may adopt a motion to meet in executive session to discuss the following items:
- i. Proposed executive session pursuant to 25 O.S. § 307 (B)(1), to discuss Laura Poteet's paid duties and position.
 - ii. Discussion, motion, and vote to convene or not convene in executive session on agenda items (a) above

- iii. Acknowledge the board has returned to open session
- iv. Executive session minutes compliance statement
- v. Discussion, motion, and vote to affirm that no votes or action taken during executive session
- vi. Consideration, discussion, and possible action on items discussed in executive session

13) Discussion and possible action on the purchase of police vehicles.

14) Discussion and possible action on hiring a cleaning person for the Town Hall.

15) Public Input (Limited to 3 minutes).

16) Discussion on any new matters that could not have been anticipated prior to posting of the agenda.

17) MOTION TO ADJOURN.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

Time Posted: 1:15pm POSTED ON JANUARY 16th, 2026, BY Jaura Petek