

**NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
TOWN OF WEST SILOAM SPRINGS
MONDAY, DECEMBER 15, AT 5:00 PM**

NAME OF PUBLIC BODY: **BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA**

DATE: **MONDAY, DECEMBER 15, 2025**

TIME: **5:00 P.M.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting Rescheduled Regular Meeting
Special Meeting Continued or Rescheduled Meeting
Emergency Meeting

AGENDA

- 1) Call to Order/**Mayor Scott Wilkerson called to order at 5:00 p.m.**
- 2) Roll Call and Determination of Quorum/**Tom Shafer here, Jim McClure here, Don Martin here, Linda Dixon here, Scott Wilkerson.**
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)/
The agenda was posted at the Town Hall on December 11, 2025 at 3:00 p.m.
- 4) Discussion and possible action on any matter related to approving the minutes from the regular meeting of November 17, 2025
 - a. Acknowledgment of opportunity to review minutes
 - b. Discussion, motion, and vote to approve the minutes

Motion made by Scott to approve, Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.
- 5) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
 - a. **FINANCIAL:** No report
 - b. **POLICE CHIEF KEITH BARENBERG:** Keith reported 52 incidents, 274 traffic contacts, 0 accidents.
 - c. **ZONING BOARD AND PLANNING COMMISSION:** No report
 - d. **CODE ENFORCEMENT:** No report
 - e. **MAYOR SCOTT WILKERSON:** Monthly report
 - f. **VICE MAYOR LINDA DIXON:** No report
 - g. **TOWN ATTORNEY KENNY WRIGHT:** Kenny gave an update on the 1% sales tax/Streets, that he is working on and plans on having his documents on January 19 meeting for approval.

He said they will be due to the Election Board on February 5, with the election date of April 7, 2026.

6) DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR THE MONTH OF NOVEMBER, 2025

General PO# G222-G337	\$115,628.82
TRIBAL PO# TR3-TR4	\$ 3,213.99
EMS- CN PO#'S E9-E10	\$ 12,416.23
EMS NO 2 PO#S PF5:	\$24,646.13
<u>PARK PO#'S P11-P14</u>	<u>\$ 830.91</u>

FOR A GRAND TOTAL OF: \$ 156,736.08

Motion made by Scott to approve, Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

- 7) Discussion and possible action on giving all employees a 5% cost of living raise. Scott discussed wanting to give the raises, but felt like we need to get our accounts in better shape financially and Linda spoke about the need to start a building fund also.

Scott motioned that we don't give raises at this time, Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

- 8) Discussion and possible action on switching our cell phone service provider from Verizon to AT&T.

Keith and Waylon both met with an AT&T representative, and were given proposals on the possible switch. Keith passed out these proposals to the board members, with the breakdown of fees involved. Keith spoke about how switching cell phone providers would have his department's plan going from \$1,325.00 currently to about \$433.00 per month. He also advised that Waylon's department would have similar savings. They're bill is currently about \$550.00 per month. He also advised that the hot spots we are currently charged for with Verizon will be included with AT&T, with the phones.

There is a buy-out fee upfront with Verizon of \$4,000-5,000.00 we will have to incur. He said AT&T is willing to take care of those charges by not billing us for 8-9 billing cycles. He said they will provide all the phones for .99 per phone, with a 3-year contract. Keith also stated that he is working on getting a grace period of some kind, if we decide we do not want to commit to length of contract. Keith stated along with saving over \$1,000.00 per month total, he was not happy with Verizon's customer service when needed, in a timely manner.

Scott motioned to switch cell phone providers from Verizon to AT&T, Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

- 9) Discussion and possible action on having an annual Christmas dinner for employees. Scott discussed having the annual Christmas dinner this year on Thursday, December 18, 2025, at 6:00 p.m., for all City employees and Council

members of the Town. Linda said it will be catered from Smokin' Joe's BBQ out of Rogers, Arkansas.

Scott motioned to approve, Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

10) Discussion and possible action on the renewal of the Franchise Agreement between the Town of West Siloam Springs and CoxCom, LLC.

Cade Shaw, with CoxCom, LLC., spoke. He said that this is a legal requirement for their company to be able to service the Town's residents/businesses. He also stated that it's not exclusive, meaning other providers can still come in also, if we desire.

Scott motioned to approve the renewal, Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

11) Discussion and possible action on using the escrow balance of our 2022-2023 OMAG Worker's Compensation policy plan of \$9,620.90. A total escrow balance of \$21,316.90 is available to be used to pay any of our OMAG policies due.

Scott motioned to approve using the total amount of the escrow balance of \$21,316.90 to pay our OMAG policies due. Linda seconded this motion. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

12) Public Input (Limited to 3 minutes)./Beverly Lamb spoke, advising she had a couple of things.

She spoke of the 15 mph and the children in her area. She said they have had people move in down in the loop and that they are not paying attention to the kids, and also driving vehicles with kids on the hoods of the vehicles. She is worried someone will get hurt. Keith told her if she could get any tags of people and that kind of behavior going on, to get it to him.

She said the 2nd item was that the City park needs lights. Linda spoke up and told her that was currently being taken care of.

13) Discussion on any new matters that could not have been anticipated

prior to posting of the agenda, if any./Scott said they had something come up today on the holiday bonuses, which were approved last month. There was discussion on part-time employees getting a bonus. Scott said his thoughts were if you work 30 or more hours per week, full bonus, and 20-30 ½ the bonus. Tom then asked Keith about his thoughts on his employees? He only has one part-time person, and he has not worked in about 3 months. He doesn't think he should get the Christmas bonus, which he feels is a benefit of the job. They also discussed longevity of employees getting the bonuses. Scott said they need to sit down with Department heads to define better.

Waylon spoke up and discussed part-time employees not getting the bonus. He currently has no part-time employees, but was concerned about the Town Clerk's part-time status, her getting the bonus, and discussed her pay and where her pay is split from. He discussed a meeting with Clay and her and he complained about part of her pay coming from one of his funds, namely Streets.

Scott motioned to approve any employees working over 30 hours per week gets the bonus, Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

14) MOTION TO ADJOURN./Scott motioned to adjourn at 5:26 p.m., Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

Time Posted: _____ POSTED ON DECEMBER _____, 2025, BY _____