

**NOTICE OF MEETING AND AGENDA**  
**THE BOARD OF TRUSTEES FOR THE**  
**TOWN OF WEST SILOAM SPRINGS**  
**MONDAY, AUGUST 18<sup>TH</sup>, 2025, AT 6:00 PM**

---

NAME OF  
PUBLIC BODY:           **BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA**

DATE:                   **MONDAY, AUGUST 18<sup>TH</sup>, 2025**

TIME:                   **6:00 p.m.**

LOCATION:               **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING:   Regular Meeting (x) Rescheduled Regular Meeting ( )  
                              Special Meeting ( ) Continued or Rescheduled Meeting ( )  
                              Emergency Meeting ( )

---

**AGENDA**

- 1) Call to Order
- 2) Roll Call and Determination of Quorum
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)
- 4) Discussion and possible action on any matter related to approving the minutes from the rescheduled regular meeting on JULY 21<sup>ST</sup>, 2025
  - a. Acknowledgment of opportunity to review minutes
  - b. Discussion, motion, and vote to approve the minutes
- 5) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
  - a. **FINANCIAL**: No report
  - b. **CHIEF KEITH BARENBERG**: Summary report on Police Department activities.
  - c. **ZONING BOARD AND PLANNING COMMISSION**: No report
  - d. **CODE ENFORCEMENT**: No report
  - e. **MAYOR SCOTT WILKERSON**: Monthly report
  - f. **VICE MAYOR LINDA DIXON**: No report
  - g. **TOWN ATTORNEY**: No report
- 6) DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR THE MONTH OF JULY 2025

General PO#'S G1-G60:	\$93,564.24
TRIBAL PO#'S TR1:	\$30.00
EMS- CN PO#'S E1:	\$266.51
EMS NO 2 PO#S PF1:	\$24,828.01
<u>PARK PO#'S P1-P4:</u>	<u>\$701.63</u>
<b>FOR A GRAND TOTAL OF: \$119,390.39</b>	

7) **EXECUTIVE SESSIONS.** 25 O.S. § 307(B) permits the public body to meet in Executive Session for certain specified reasons under certain specific conditions. It is the opinion of the town attorney that the board of Trustees may adopt a motion to meet in executive session to discuss the following items:

- a.) Proposed executive session pursuant to 25 O.S. § 307(B)(1), to discuss Officer Chuck Vaughan's performance and conduct while serving as Assistant Chief
- b.) Proposed executive session pursuant to 25 O.S. § 307(B)(1)-(2), to discuss Police Department pay scale
- c.) Proposed executive session pursuant to 25 O.S. § 307(B)(1), to discuss potential hiring Heather Carstairs as Assistant Chief of Police
- d.) Proposed executive session pursuant to 25 O.S. § 307(B)(1), to discuss retention of police officers after completing probationary period

- i. Discussion, motion, and vote to convene or not convene in executive session on agenda items (a)-(d) above
- ii. Acknowledge the board has returned to open session
- iii. Executive session minutes compliance statement
- iv. Discussion, motion, and vote to affirm that no votes or action taken during executive session
- v. Consideration, discussion, and possible action on items discussed in executive session

8) Discussion and possible action on Ordinance 2025-08-01 amending Chapter 31 of Ordinances to codify police department pay scale and create police department hiring board

9) Discussion and possible action on wage adjustment for town employees

10) Discussion and/or possible action on whether to have public comments at meetings

11) Discussion and possible action on new matters that could not have been anticipated prior to posting of the agenda, if any.

12) **MOTION AND VOTE TO ADJOURN.**

---

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

---

Time Posted: 3:30 POSTED ON AUGUST 14, 2025, BY Samantha Jurney