

NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY
MONDAY, MAY 20, 2024 FOLLOWING THE TOWN OF WEST SILOAM SPRINGS
BOARD OF TRUSTEES MEETING THAT BEGINS AT 6:00 P.M.

NAME OF PUBLIC BODY: **WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES**

DATE: **MONDAY, MAY 20, 2024**

TIME: **Immediately following the Town Board of Trustees Meeting that begins at 6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting Rescheduled Regular Meeting
Special Meeting Continued or Rescheduled Meeting
Emergency Meeting

AGENDA

- 1) Call to order
Rhonda Wise called the meeting to order at 6:22 p.m.
- 2) Roll call and determination of quorum
Makenzie Denny here, Jim McClure here, Scott Wilkerson here, Linda Dixon here, Rhonda Wise here.
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A) (9)
Laura Poteet posted the agenda at the Town Hall on Thursday, May 16, 2024, at 4:45 p.m.
- 4) Discussion and possible action on any matter related to approving the minutes from the Town of West Siloam Springs municipal board meeting on APRIL 15, 2024
 - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
 - b. Discussion, motion, and vote to approve the minutes
Rhonda motioned to approve the minutes; Kenzie seconded.
Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.
- 5) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:
 - a. **FINANCIAL REPORTS:** Kris Kirk CPA reporting on financial status for **month of April 2024/Kris advised the Municipal fund has generated a profit of \$27,000.00 over the last 10 months (ending April 2024). He also advised there have been investments in the amount of \$330,000 year-**

to-date with equipment and infrastructure, causing the fund to be down \$302,000.00 down in cash, with a balance of \$173,000.00 in the checking account.

- b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give update on current and projected projects and expenditures. /**Waylon reported most of his projects are complete; he does need to get with Cason to finalize details on Lift Station. Rhonda complimented Waylon's department on the appearance of the highway. Waylon stated the new mower is doing great.**
- c. **ENGINEER:** No Report
- d. **CHAIRWOMAN:** Monthly report
- e. **VICE CHAIRWOMAN:** No report
- f. **MUNICIPAL AUTHORITY ATTORNEY:** No report

6) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)
None

7) DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR April 2024

WATER PO #'s W305-W414:	\$245,570.15
STREET PO #'s S182-S206:	\$14,426.02
<u>METER PO #'s M41-M44:</u>	<u>\$300.00</u>

FOR A GRAND TOTAL OF: \$260,296.17

Rhonda motioned to approve; Kenzie seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

8) **Executive Sessions.** 25 O.S. § 307(B) permits the public body to meet in Executive Session for certain specified reasons under certain specified conditions. It is the opinion of the town attorney that the Board of trustees may adopt a motion to meet in executive session to discuss the following items:

- a. Proposed executive session pursuant to 25 O.S. § 307(B)(1), about evaluation and possible raise for Samantha Turney
 - i. Discussion, motion, and vote to convene or not convene in executive session on agenda item above
 - ii. Acknowledge the board has returned to open session
 - iii. Executive session minutes compliance statement
 - iv. Discussion, motion, and vote to affirm that no votes or action taken during executive session
 - v. Consideration, discussion, and possible action on items discussed in executive session

Rhonda motioned to go into Executive session; Linda seconded.

Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes. The time is 6:26 p.m.

Rhonda called board back into open session at 6:40 p.m.

Bryce advised minutes were taken in Executive session; no votes were taken at that time.

Rhonda motioned to give a \$2.00 per hour raise; Linda seconded.

Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

This motion to start with next payroll.

- 9) PUBLIC HEARING ON PROPOSED BUDGET FOR 24-25 FISCAL YEAR; CPA Kris Kirk to speak on the proposed 2024-25 fiscal year budget, with possible public input. Proposed budget was published in the Delaware County Journal at least 5 five days prior to this hearing

Public Hearing held. Kris advised same as on Town's agenda: Waylon requests on 2024/2025 budget: a 4% employee increase in pay; \$100,000.00 on Lift Station renovations; \$75,000.00 on water lines. Kris advised the \$1.00 an hour pay increase is about \$21,000.00.

Rhonda motioned to set a Resolution to approve the FY 2024/2025 budget for the next agenda; Linda seconded. Kenie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

- 10) Discussion and/or action on all matters concerning adjustments to water bills

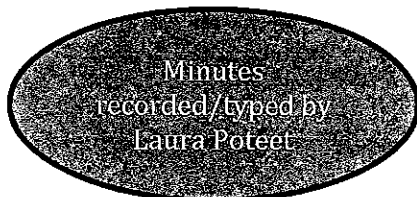
Rhonda motioned to approve; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

- 11) Discussion and/or action on new matters that could not have been anticipated prior to posting of agenda, if any.

None.

12) MOTION AND VOTE TO ADJOURN. /Rhonda motioned to adjourn at 6:44 p.m.; Kenzie seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.* and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.



POSTED ON May____, 2024, BY_____
Time Posted: _____ (initial)