

**NOTICE OF MEETING AND AGENDA**  
**THE BOARD OF TRUSTEES FOR THE**  
**WEST SILOAM SPRINGS PUBLIC WORKS AUTHORITY**  
**MONDAY, JANUARY 19, 2026, FOLLOWING THE TOWN OF WEST SILOAM SPRINGS**  
**BOARD OF TRUSTEES MEETING THAT BEGINS AT 5:00 P.M.**

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NAME OF PUBLIC BODY: **WEST SILOAM SPRINGS PUBLIC WORKS AUTHORITY, BOARD OF TRUSTEES**

DATE: **Monday, JANUARY 19, 2026**

TIME: **Immediately following the Town Board of Trustees Meeting that begins at 5:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting  Rescheduled Regular Meeting   
Special Meeting  Continued or Rescheduled Meeting   
Emergency Meeting

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**AGENDA**

- 1) Call to order  
**Mayor Scott Wilkerson called to order at 5:55 p.m.**
- 2) Roll call and determination of quorum  
**Tom Schafer here, Jim McClure here, Don Martin here, Linda Dixon here, Scott Wilkerson here.**
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)  
**Laura Poteet posted the agenda here at the Town Hall on January 16, 2026, at 1:15 p.m.**
- 4) Discussion and possible action on any matter related to approving the minutes from the regular West Siloam Springs Municipal Authority board meeting of December 15, 2025
  - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
  - b. Discussion, motion, and vote to approve the minutes

**Scott motioned to approve; Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.**
- 5) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:
  - a. **FINANCIAL REPORTS:** No report

- b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give update on current and projected projects and expenditures. /Waylon reported they have been working on water, streets, and sewer. He said they have been hitting the dirt roads with rock: 91 tons on Maple, 108 on Covenant Cove, 154 on Skipper Lane, 104 on Cedar Creek and 107 tons on Pine.
- c. **CHAIRMAN:** Monthly report
- d. **VICE CHAIRWOMAN:** No report
- e. **PUBLIC WORKS AUTHORITY ATTORNEY KENNY WRIGHT:** No report

6) **DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR DECEMBER, 2025**

WATER PO# W210- W238	\$131,276.14
METER PO# M24-M25	\$ 75.00
<u>STREET PO# S89-S108</u>	<u>\$ 12,500.77</u>
<b>FOR A GRAND TOTAL OF:</b>	<b>\$143,851.91</b>

**Scott motioned to approve; Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.**

- 7) Discussion and possible action on a proposed new pay scale, to include amendment to the employee's handbook concerning compensation/comp-time, hiring of Water/Sewer/Streets employees./Scott spoke on new pay scale, along with cap of \$25.00 an hour. Waylon spoke on 240 hour limit on PTO. It was suggested, at Waylon's request, if time ½ would be appropriate to be offered. If not, Waylon did not think he would be able to get his employees to work overtime. **Scott motioned to approve the new pay scale, along with the requested change to the handbook; Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.**

- 8) Public Input (Limited to 3 minutes)./None.

- 9) Discussion on any new matters that could not have been anticipated prior to posting of the agenda, if any./None.

- 10) **MOTION AND VOTE TO ADJOURN./Scott motioned to adjourn at 6:00 p.m., Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.**

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This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

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POSTED ON JANUARY \_\_\_\_\_, 2026, BY \_\_\_\_\_ Time Posted: \_\_\_\_\_

\_\_\_\_\_ (initial)

Minutes recorded/typed by  
Laura Poteet