

**NOTICE OF MEETING AND AGENDA  
THE BOARD OF TRUSTEES FOR THE  
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY  
MONDAY, July 15, 2024 FOLLOWING THE TOWN OF WEST SILOAM SPRINGS  
BOARD OF TRUSTEES MEETING THAT BEGINS AT 6:00 P.M.**

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NAME OF PUBLIC BODY: WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES

DATE: MONDAY, JULY 15, 2024

TIME: Immediately following the Town Board of Trustees Meeting that begins at 6:00 p.m.

LOCATION: West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338

TYPE OF MEETING: Regular Meeting (x) Rescheduled Regular Meeting ( )  
Special Meeting ( ) Continued or Rescheduled Meeting ( )  
Emergency Meeting ( )

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**AGENDA**

- 1) Call to order  
Mayor Rhonda Wise called to order at 7:12 p.m.
- 2) Roll call and determination of quorum  
Kenzie Denny here, Jim McClure here, Scott Wilkerson absent, Linda Dixon here, Rhonda Wise here.
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)  
Laura Poteet posted the agenda at the Town Hall on July 11, 2024 at 5:15 p.m.
- 4) Discussion and possible action on any matter related to approving the minutes from the West Siloam Springs Municipal Authority board meeting on June 17, 2024
  - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
  - b. Discussion, motion, and vote to approve the minutes

Rhonda motioned to approve the minutes; Kenzie seconded. Kenzie yes, Jim yes, Linda yes, Rhonda yes.

- 5) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:
  - a. FINANCIAL REPORTS: Kris Kirk CPA reporting on financial status for month of June 2024/Kris reported the MA fund decreased by \$414,000.00 at

the end of the fiscal year; he stated it's a large sum of money but \$404,000.00 was used for investments, equipment and infrastructure, so the money was well spent. He stated at the end of the month there was \$66,000.00 in the operating account.

- b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give update on current and projected projects and expenditures. /Cason LeBlanc spoke here, giving an update on the status of the Dollar General project (going good); he advised water lines should be going in within 30-60 days. He also advised the Casino Lift Station to come along too, and they have received final plans on that.
- c. **ENGINEER:** No Report
- d. **CHAIRWOMAN:** Monthly report
- e. **VICE CHAIRWOMAN:** No report
- f. **MUNICIPAL AUTHORITY ATTORNEY:** No report

6) **PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)**

None.

7) **DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR June 2024**

WATER PO #'s W450-W484:	\$104,228.03
STREET PO #'s S220-S241:	\$10,293.22
<u>METER PO #'s M47-M52:</u>	<u>\$300.00</u>

**FOR A GRAND TOTAL OF: \$114,821.25**

Rhonda motioned to approve; Linda seconded. Kenzie yes, Jim yes, Linda yes, Rhonda yes.

- 8) Discussion and/or action on all matters related to entering water sales contract with Town of Watts/Cason LeBlanc spoke on project. He advised Watts is currently purchasing water from Arkansas, and they would like to purchase it within Oklahoma. The proposed contract involves our Town purchasing more water from SDCRWD, so we can supply the Town of Watts with water, thru a 6" water line. He advised our Town would basically receive a transportation fee for supplying Watts with some of the water purchased from SDCRWD. He also said this would be a project 100% funded by Cherokee Nation; that there are many aspects to this deal, involving SDCRWD, West Siloam Springs, Watts, and Adair #5. Bryce Harp also spoke on the tentative contract, as he will draw up a draft and he will work with Cason and Waylon on the exact numbers.

Rhonda motioned to enter into a water sales contract with the Town of Watts, granting Bryce the authority to draft our contract; Linda seconded.

Kenzie yes, Jim yes, Linda yes, Rhonda yes.

- 9) Discussion and/or action on all matters related to LeBlanc Engineering services proposal for Town of Watts water line connection

Cason spoke on proposal.

Rhonda motioned to approve LeBlanc Engineering Services' proposal, contingent upon Cherokee Nation funding; Linda seconded. Kenzie yes, Jim yes, Linda yes, Rhonda yes.

- 10) Discussion and/or action on wage adjustment for municipal employees.

Rhonda motioned to approve a 5% wage adjustment for all municipal employees; to include all employees, full and part-time; Linda seconded. Kenzie yes, Jim yes, Linda yes, Rhonda yes.

- 11) Discussion and/or action on all matters concerning adjustments to water bills.

Rhonda motioned to approve; Kenzie seconded. Kenzie yes, Jim yes, Linda yes, Rhonda yes.

- 12) Discussion and/or action on new matters that could not have been anticipated prior to posting of agenda, if any. /None.

- 13) MOTION AND VOTE TO ADJOURN./Rhonda motioned to adjourn at 7:29 p.m., Kenzie seconded. Kenzie yes, Jim yes, Linda yes, Rhonda yes.

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This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.* and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

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POSTED ON July \_\_\_\_, 2024, BY \_\_\_\_\_

Time Posted: \_\_\_\_\_ (initial)

