

**NOTICE OF MEETING AND AGENDA**  
**THE BOARD OF TRUSTEES FOR THE**  
**WEST SILOAM SPRINGS MUNICIPAL AUTHORITY**  
**MONDAY, December 16<sup>th</sup>, 2024, FOLLOWING THE TOWN OF WEST SILOAM**  
**SPRINGS BOARD OF TRUSTEES MEETING THAT BEGINS AT 6:00 P.M.**

---

**NAME OF PUBLIC BODY:** WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES

**DATE:** MONDAY, December 16<sup>th</sup>, 2024

**TIME:** Immediately following the Town Board of Trustees Meeting that begins at 6:00 p.m.

**LOCATION:** West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338

**TYPE OF MEETING:** Regular Meeting  Rescheduled Regular Meeting   
Special Meeting  Continued or Rescheduled Meeting   
Emergency Meeting

---

**AGENDA**

- 1) Call to order  
**Meeting called to order by Mayor Rhonda Wise at 6:20 p.m.**
- 2) Roll call and determination of quorum  
**Kenzie Denny here, Jim McClure here, Scott Wilkerson here, Linda Dixon here, Rhonda Wise here.**
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)  
**Samantha Turney posted the agenda on December 12, 2024, at 4:00 p.m.**
- 4) Discussion and possible action on any matter related to approving the minutes from the West Siloam Springs Municipal Authority board meeting on November 18<sup>th</sup>, 2024
  - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
  - b. Discussion, motion, and vote to approve the minutes

**Rhonda motioned to approve the minutes; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

- 5) **REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:**

- a. **FINANCIAL REPORTS:** Kris Kirk CPA reporting on financial status for the month of November 2024/Kris reported the Municipal fund pretty much breaking even. That the fund was ahead about \$1,000.00 for the last 5 months ending November 30; with investments of over \$50,000.00 it was actually down by \$56,000.00, ending with \$8,000.00 in the operating account at the end of the month.
- b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give update on current and projected projects and expenditures. /Waylon advised they have been clearing and working on right-of-ways, repairing water leaks. He also advised they are about to get the Watts' project staged and started, hoping to have done in three weeks.
- c. **ENGINEER:** No Report
- d. **CHAIRWOMAN:** Monthly report
- e. **VICE CHAIRWOMAN:** No report
- f. **MUNICIPAL AUTHORITY ATTORNEY:** No report

6) **PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)/**Resident Danny Duncan complained about White Oak, and that all fixes have just been temporary, and that he wants permanent repair on the road, such as asphalt overlay. Waylon responded to this and advised that it is in the plans to put down a base 3" and apply asphalt over in the near future.

7) **DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR December 2024**

WATER PO #'s W180-W229:	\$109,529.31
STREET PO #'s S79-S91:	\$7,962.58

**FOR A GRAND TOTAL OF: \$117,491.89**

**Rhonda motioned to approve the purchase orders; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

8) Discussion and/or action on all matters concerning adjustments to water bills

**Rhonda motioned to approve; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

9) Discussion and/or action on new matters that could not have been anticipated prior to posting of the agenda, if any./

10) **Kenzie Denny turned in her resignation after the meetings, effective immediately, and was accepted by the board.**

11) MOTION AND VOTE TO ADJOURN./Rhonda motioned to adjourn at 6:35 p.m., Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

---

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.* and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

---

POSTED ON December \_\_\_\_\_, 2024, BY \_\_\_\_\_ Time Posted: \_\_\_\_\_

\_\_\_\_\_ (initial)

Minutes recorded/typed  
by Laura Poteet