

**NOTICE OF MEETING AND AGENDA  
THE BOARD OF TRUSTEES FOR THE  
WEST SILOAM SPRINGS PUBLIC WORKS AUTHORITY  
MONDAY, MARCH 16, 2026, FOLLOWING THE TOWN OF WEST SILOAM SPRINGS BOARD  
OF TRUSTEES MEETING THAT BEGINS AT 5:00 P.M.**

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**NAME OF PUBLIC BODY:** WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES

**DATE:** Monday, March 16, 2026

**TIME:** Immediately following the Town Board of Trustees Meeting that begins at 5:00 p.m.

**LOCATION:** West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338

**TYPE OF MEETING:** Regular Meeting (x) Rescheduled Regular Meeting ( )  
Special Meeting ( ) Continued or Rescheduled Meeting ( )  
Emergency Meeting ( )

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**AGENDA**

- 1) Call to order  
Mayor Scott Wilkerson called to order at 5:25 p.m.
- 2) Roll call and determination of quorum  
Tom Schafer here, Don Martin here, Linda Dixon here, Scott Wilkerson here.
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)  
Laura Poteet posted the agenda at the Town Hall on March 12, 2026, at 4:40 p.m.
- 4) Discussion and possible action on any matter related to approving the minutes from the regular West Siloam Springs Municipal Authority board meeting of February 17, 2026
  - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
  - b. Discussion, motion, and vote to approve the minutes

Scott motioned to approve the regular meeting minutes; Linda seconded. Tom yes, Don yes, Linda yes, Scott yes.
- 5) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:
  - a. **FINANCIAL REPORTS:** No report
  - b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give update on current and projected projects and expenditures. /Waylon passed out handouts to the Board members for next month's agenda. He advised that the County will be repaving Beaver Springs to Cedar, with

Cherokee Nation to cover costs. He also stated that before they start that work, his department needs to get culverts put in, as there are real flooding issues there now. He said this may cost approximately \$50,000.00-\$60,000.00 to get this done. He said there are 4 22" culverts and they cannot handle the water flow. He advises that he will need to get with a surveyor before they start work, so there will not be any damage to pavement.

- c. CHAIRMAN: Monthly report
- d. VICE CHAIRWOMAN: No report
- e. MUNICIPAL AUTHORITY ATTORNEY KENNY WRIGHT: No report

6) DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR FEBRUARY 2026

|                       |                  |                     |
|-----------------------|------------------|---------------------|
| WATER PO#             | W294-W306        | \$ 78,147.68        |
| METER PO#             | M31-M32          | \$ 250.00           |
| <u>STREET PO#</u>     | <u>S225-S241</u> | <u>\$ 32,773.41</u> |
| FOR A GRAND TOTAL OF: |                  | \$111,171.09        |

- 7) Discussion and possible action on matters relating to purchasing an ice machine  
Waylon spoke and advised that he prefers the ice machine referenced on page 1 of the proposals (1 and 2). He thinks that one will handle the capacity that we need, and it is around \$3,400.00. He also thinks this should be shared costs with Water, Streets, Park, General funds.  
Scott motioned to approve the purchase of the ice machine on page 1, a 110 lb. capacity, at a cost of about \$3,400.00; Linda seconded. Tom yes, Don yes, Linda yes, Scott yes.
- 8) Discussion and possible action on matters relating to Spring Clean-Up, to include setting a date and hours of the event. Possible date to be April 18 & 19<sup>th</sup>, 2026, 8 am-4 pm.  
Waylon spoke and said this is best possible date, as Easter coming up and then Dogwood Festival. He said last year we used 10 dumpsters, at a cost of \$350.00 per dumpster and then we pay by the tonnage. He said this is only for Delaware County residents. Keith questioned why we are not just accepting West Siloam Springs residents. Waylon didn't think that was feasible unless there is a Police Officer there at the gate, which Keith offered that he could do? Our cost on this event last year was \$2,800.00. But then the dumpsters currently are for use for all of Delaware County residents. It was then brought up about shared expenses with Delaware County?  
Keith mentioned at this time that he is trying to get an agreement worked out with Dave (Dave Kendrick?) to have manned dumpsters here in our Town. He said he has been in talks with them and trying to get this done.  
Waylon advised they will accept all trash except for paint. Even tires will be accepted with a low-cost disposal fee.  
Waylon also asked board if he thinks overtime can be paid for this special event? Kenny and the Board members thought it seemed like no problem at all to pay and allow overtime for this clean-up event.  
Scott motioned to approve the dates of April 18<sup>th</sup>, 19<sup>th</sup>, with hours of 8:00 a.m.-4:00 p.m. Linda seconded. Tom yes, Don yes, Linda yes, Scott yes.
- 9) Discussion and possible action on matters relating to the DEQ permit #SL000021251118 for the construction of 330' linear feet of eight-inch PVC sanitary sewer line, and all appurtenances to serve

the Seven Brew, Delaware County, Oklahoma. This DEQ permit should be noted in our minutes and should be made a matter of permanent record.

Waylon spoke on this item. He stated that this just needs to be on recorded in our minutes and filed by the Town Clerk. He said all work has been taken care of by them, they have passed inspection and that the Town will accept only from the manhole, not from the building to the manhole.

Scott motioned to approve the DEQ permit SL000021251118; Linda seconded, Tom yes, Don yes, Linda yes, Scott yes.

10) Discussion and possible action on hiring an IT person.

Scott motioned to table; Linda seconded. Tom yes, Don yes, Linda yes, Scott yes.

11) Public Input (Limited to 3 minutes)./None.

12) Discussion on any new matters that could not have been anticipated prior to posting of the agenda, if any./None.

13) MOTION AND VOTE TO ADJOURN./Scott motioned to adjourn at 5:51 p.m., Linda seconded. Tom yes, Don yes, Linda yes, Scott yes.

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This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

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POSTED ON MARCH \_\_\_\_\_, 2026, BY \_\_\_\_\_ Time Posted: \_\_\_\_\_

\_\_\_\_\_ (initial)

