

**NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
TOWN OF WEST SILOAM SPRINGS
MONDAY, OCTOBER 20, 2025, AT 5:00 PM**

NAME OF
PUBLIC BODY: **BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA**

DATE: **MONDAY OCTOBER 20, 2025**

TIME: **5:00 P.M.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting (x) Rescheduled Regular Meeting ()
Special Meeting () Continued or Rescheduled Meeting ()
Emergency Meeting ()

AGENDA

- 1) Call to Order
- 2) Roll Call and Determination of Quorum
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)
- 4) Discussion and possible action on any matter related to approving the minutes from the regular meeting of September 15, 2025
 - a. Acknowledgment of opportunity to review minutes
 - b. Discussion, motion, and vote to approve the minutes
- 5) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
 - a. **FINANCIAL:** No report
 - b. **POLICE CHIEF KEITH BARENBERG:**
 - c. **ZONING BOARD AND PLANNING COMMISSION:** No report
 - d. **CODE ENFORCEMENT:** No report
 - e. **MAYOR SCOTT WILKERSON:** Monthly report
 - f. **VICE MAYOR LINDA DIXON:** No report
 - g. **TOWN ATTORNEY KENNY WRIGHT:** No report
- 6) DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR THE MONTH OF SEPTEMBER, 2025

General PO# G105-G169	\$173,543.04
TRIBAL PO#	\$0

EMS- CN PO#'S E3-E6:	34,301.10
EMS NO 2 PO#S PF3:	\$24,646.13
<u>PARK PO#'S P-6</u>	<u>\$214.30</u>
FOR A GRAND TOTAL OF: \$232,704.57	

- 7) Discussion and possible action on the following proposed amendments to the Employee Personnel policies of Section 16.2 concerning Vacation Leave:
- 1. After one year of continuous service (1) one week (49 hrs. for Law Enforcement employees and 40 hrs. for all other employees) of paid vacation leave is authorized.*
 - 2. Between 3-5 years of continuous service (2) two weeks (86 hrs. for Law Enforcement employees and 80 hrs. for all other employees) of paid vacation leave is authorized.*
 - 3. At 6 years of continuous service and thereafter (3) three weeks (135 hrs. for Law Enforcement employees and 120 hrs. for all other employees) of paid vacation leave per year is authorized.*
- 8) Discussion and possible action on the appointment of Mr. Don Martin, of 6378 Cedar Drive, West Siloam Springs, as a Board Trustee for Ward I.
- 9) Discussion and possible action on approving next year's annual calendar of board meetings/court dates.
- 10) Discussion and possible action on closing the Park Grant account at Arvest bank and depositing the balance into the Park account.
- 11) Discussion and possible action on continuing or terminating our current cleaning services to cut expenses.
- 12) Discussion and possible action on continuing or terminating our current pest control services to cut expenses.
- 13) Discussion and possible action of continuing or terminating any portion of our Cintas services to cut expenses.
- 14) Discussion and possible action on a Thanksgiving bonus (monetary, ham or turkey).
- 15) Public Input (Limited to 3 minutes).
- 16) Discussion on any new matters that could not have been anticipated prior to posting of the agenda, if any.
- 17) MOTION TO ADJOURN.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

Time Posted: 4:45 PM POSTED ON OCTOBER 16, 2025, BY Jaura Petet