

**NOTICE OF MEETING AND AGENDA  
THE BOARD OF TRUSTEES FOR THE  
TOWN OF WEST SILOAM SPRINGS  
MONDAY, MAY 20, 2024 AT 6:00 PM**

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NAME OF PUBLIC BODY: **BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA**

DATE: **MONDAY, MAY 20, 2024**

TIME: **6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting  Rescheduled Regular Meeting   
Special Meeting  Continued or Rescheduled Meeting   
Emergency Meeting

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**AGENDA**

- 1) Call to Order  
**Meeting called to order by Mayor Rhonda Wise at 6:00 p.m.**
- 2) Roll Call and Determination of Quorum  
**Kenzie Denny here, Jim McClure here, Scott Wilkerson here, Linda Dixon here, Rhonda Wise here.**
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A) (9)  
**Laura Poteet posted the agenda at the Town Hall on Thursday, May 16, 2024, at 4:45 p.m.**
- 4) Discussion and possible action on any matter related to approving the minutes from the Town of West Siloam Springs board meeting on April 15<sup>th</sup>, 2024
  - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes
  - b. Discussion, motion, and vote to approve the minutes

**Rhonda motioned to approve; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

- 5) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
  - a. **FINANCIAL:** Kris Kirk CPA reporting on financial status for April 2024/**Kris reported April was a good month, with fine collections and sales tax revenue up, with the General fund being ahead \$33,000.00; at the end of April, \$85,000.00 was in the checking account.**
  - b. **POLICE CHIEF LARRY BARNETT:** Summary report on Police Department activities./**Larry Barnett reported: 156 citations given, 27 reports taken, 2 accident reports filed, 11 drug charges filed, 5 public intoxication charges.**

- c. **ZONING BOARD AND PLANNING COMMISSION:** No report
- d. **CODE ENFORCEMENT, MARK WIEDEBUSCH:** No report
- e. **MAYOR RHONDA WISE:** Monthly report
- f. **VICE MAYOR LINDA DIXON:** No report
- g. **TOWN ATTORNEY:** No report

6) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)/None

7) DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR MONTH OF APRIL 2024

- a. GENERAL PO#'S G521-G567: \$113,097.36
- b. EMS PO# E12 : \$22,817.06
- c. PARK PO# P26-P29: \$659.13
- d. TRIBAL PO# TR15-TR24: \$16,427.31

**FOR A GRAND TOTAL OF: \$153,000.86**

**Rhonda motioned to approve; Kenzie seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

8) Discussion and possible action on closing the Town's SWEEP bank account #24695145  
**Kris spoke: Created for online payments, we were using for payments with a previous provider, NCourts. At the end of each business day our bank was doing a "sweep" and taking any balance in this account and depositing it into our General fund. We have switched providers and are no longer with this provider and this account has not been used since March of this year, as our new provider is depositing directly into our General fund. There is simply no longer a need for this account.**

**Rhonda motioned to approve closing the Town's sweep account, #24695145, as soon as possible; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

9) PUBLIC HEARING ON PROPOSED BUDGET FOR 24-25 FISCAL YEAR; CPA Kris Kirk to speak on the proposed 2024-25 fiscal year budget, with possible public input. Proposed budget was published in the Delaware County Journal at least 5 five days prior to this hearing

**Public Hearing held. Kris spoke in detail: He had meetings with Rhonda, Laura, Larry and Waylon on purchasing requests. Laura requested \$10,000.00 for floor covering remain in budget from last year. Waylon wants to spend \$75,000.00 on water line from the Municipal fund; \$100,000.00 for lift station renovations. For Streets, he has requested \$350,000.00 for street-sealing; \$95,000.00 for a new mini excavator, to replace the one we have now, and selling the old one for \$60,000.00, so a net expenditure of \$35,000.00 for the trade. He is also requesting \$7,500.00 for a broom attachment to fit on our new mower.**

**Other requests by Larry and Waylon: A dollar an hour raise for hourly employees, to make the Town more competitive; total cost of this for General is \$23,015.20 and for Municipal it would be \$21,000.00. Larry has also requested to start replacing tasers; with the leasing of new tasers would be a cost of \$10,247.00 for the first year; also requesting \$4,000.00 for replacing some firearms for the Police Dept. All total, everything Larry has requested is a total of \$37,000.00 for the new fiscal year.**

**Kris advised all of this is possible with the current budget, but that they are not currently in the budget, as he needed to get good figures, and board approval to put them in the new budget for 2024/2025.**

**The purchase of two new Police vehicles were also requested by Larry in the new budget. Rhonda motioned to set a Resolution to approve the FY 2024/2025 budget for the next agenda; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

- 10) Discussion and possible action on matters relating to entering into a Consent to Annexation, Release, and Restrictive Covenant with The J.O. and Cecile Thomason Revocable Trust dated September 6, 2013, whose address is 57752 S. 690 Rd. Colcord, OK 74338, concerning the real property described in the legal description attached to this Agenda as Exhibit "A" ("Property"), approving publication of Notice of Public Hearing on Intent to Annex said Property, and if such notice is approved, to schedule the public hearing on intent to annex for June 17, 2024 at 6:00 p.m., and to order that the Notice of Public Hearing on Intent to Annex be posted at Town Hall and published in the Delaware County Journal or other paper of general circulation

**Rhonda motioned to enter into Consent to Annexation and to publish the notice as stated in the agenda; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

- 11) Discussion and/or possible action on entering Sales Tax Agreement with Colcord 30686, LLC d/b/a Dollar General

**Rhonda advised this needs to be in place to keep going forward with the Dollar General project. Bryce spoke also, advising there may be possible minor revisions; due to monthly sales tax reports; also, when payments will be due will need to be decided. There will also need to be determination of the exact sales tax collection for the new store, as there is another Dollar General in Town, and collections may be reported as one. He advised, simply, they will pay for the water lines; pay their property taxes, and that we will reimburse them 50% of that cost by rebating their sales tax until that cost is met.**

**Rhonda motioned to enter into the Sales Tax Agreement with Colcord 30686 LLC d/b/a Dollar General; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

- 12) Discussion and/or possible action to approve LeBlanc Engineering's proposal for services on project to install 1,400 LF of 8" water line to serve new Dollar General

**Rhonda advised that she wanted to get more information on this agenda item.**

**Rhonda motioned to table; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

- 13) Discussion and possible action on the surplus of a 2021 Dodge Durango VIN #1C4RDJFG9MC847433

**Larry spoke, advising this vehicle has been a "nightmare" for him; and that he just spent \$2,500.00 in repairs. He also stated this is the last Dodge he has; that all the others are Tahoes.**

**Larry stated he can get \$19,000.00 for this vehicle, and he wants to put that with the approximately \$30,000.00 in his Police Surplus account, to purchase a new vehicle. Kris inquired as to how long it would take to get the money on this vehicle, and Larry stated probably by the end of next week.**

**Rhonda motioned to surplus the 2021 Dodge Durango, VIN #1C4RDJFG9MC847433; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

14) Discussion and possible action on purchasing new Chevy Tahoe for police unit  
**Larry spoke, advising he is going to get \$19,000.00 for the sale of surplus vehicle, and that he has about \$33,000.00 in his vehicle account (police surplus); the new Tahoe will cost about \$53-54,000.00. Kris spoke, advising he thinks this will work for purchase of new vehicle.**  
**Rhonda motioned to allow purchase; Kenzie seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

15) Discussion and possible action on new matters that could not have been anticipated prior to posting of agenda, if any.  
**None.**

16) MOTION AND VOTE TO ADJOURN.  
**Rhonda motioned to adjourn at 6:20 p.m., Kenzie seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

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This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

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POSTED ON May \_\_\_\_, 2024, BY \_\_\_\_\_

Time Posted: \_\_\_\_\_ (initial)

