

**NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
TOWN OF WEST SILOAM SPRINGS
MONDAY, JANUARY 19, 2026**

NAME OF PUBLIC BODY: **BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA**

DATE: **MONDAY, January 19, 2026**

TIME: **5:00 P.M.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting Rescheduled Regular Meeting
Special Meeting Continued or Rescheduled Meeting
Emergency Meeting

AGENDA

- 1) Call to Order
Meeting called to order at 5:00 p.m. by Mayor Scott Wilkerson.
- 2) Roll Call and Determination of Quorum/**Tom Schafer here, Jim McClure here, Don Martin here, Linda Dixon here, Scott Wilkerson here.**
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)
Laura Poteet posted the agenda here at the Town Hall on January 16, 2026, at 1:15 p.m.
- 4) Discussion and possible action on any matter related to approving the minutes from the regular meeting of December 15, 2025
 - a. Acknowledgment of opportunity to review minutes
 - b. Discussion, motion, and vote to approve the minutes

Scott motioned to approve the minutes; Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.
- 5) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
 - a. **FINANCIAL:** No report
 - b. **POLICE CHIEF KEITH BARENBERG:** Keith advised there were 57 reportable incidents, 263 traffic contacts, 4 accidents. He reported there were also 52 calls to the casino.
 - c. **ZONING BOARD AND PLANNING COMMISSION:** No report
 - d. **CODE ENFORCEMENT:** No report
 - e. **MAYOR SCOTT WILKERSON:** Monthly report
 - f. **VICE MAYOR LINDA DIXON:** No report
 - g. **TOWN ATTORNEY KENNY WRIGHT:** No report

6) DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR THE MONTH OF DECEMBER 2025

a. General PO# G338-G382	\$ 67,056.19
b. TRIBAL PO#	\$ 0
c. EMS- CN PO#'S E11-E12	\$ 7,951.79
d. EMS NO 2 PO#S PF6:	\$24,646.13
e. <u>PARK PO#'S P15-P22:</u>	<u>\$ 1,480.90</u>

i. FOR A GRAND TOTAL OF: \$ 101,135.01

Scott motioned to approve the purchase orders; Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

7) Discussion, consideration, and action to adopt Ordinance No. 2026-01-01 relating to the imposition of a city excise tax (sales tax) of one percent (1.0%) (in addition to any and all other excise taxes no in force) to be levied upon the gross proceeds or gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code; providing for the use of the proceeds of said excise tax; providing for the effective date of said excise tax; providing for subsisting state permits; providing for payment of tax; providing that the tax is in addition to taxes currently levied; incorporating certain provision of prior Town ordinances; providing for amendments to this ordinance; providing that the provisions of this ordinance are cumulative and in addition to any and all taxing provision of other Town ordinances; providing for severability of provisions; declaring an emergency; and containing other provisions related thereto.

Scott motioned to approve and adopt Version 1, of Ordinance No. 2026-01-01; Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

8) Discussion, consideration, and action to adopt emergency clause declaring Ordinance No. 2026-01-01 effective immediately upon its passage and publication.

Scott motioned to adopt the emergency clause; Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

9) Discussion, consideration, and possible action to adopt Resolution No. 26-01-01 authorizing the calling and holding of a special election in the Town of West Siloam Springs, State of Oklahoma (the "Town"), on April 7, 2026, for the purpose of submitting to the registered qualified electors of said Town the question of approval or rejection of Ordinance No. 2026-01-01 of the Town relating to a one percent (1.0%) excise tax (sales tax) in addition to all present town, county, and state excise taxes, with the proceeds of said tax to be used to provide revenues for the support of the functions of municipal government in West Siloam Springs, Oklahoma, including, but not limited to, street and road improvements throughout the Town of West Siloam Springs, Oklahoma, as more specifically set out in Ordinance No. 2026-01-01 of said Town; and containing other provisions related thereto.

Scott motioned to adopt Resolution No. 26-01-01; Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

10) Discussion, consideration, and action to approve the Special Election Proclamation and Notice in relation to Ordinance No. 2026-01-01 and Resolution No. 2026-01-01 proclaiming and election date of April 7, 2026.

Scott motioned to approve; Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

11) Discussion, consideration, and action to approve the Certificate of Service of Proclamation and Municipal Boundaries Map in relation to Ordinance No. 2026-01-01 and Resolution No. 26-01-01.24646

Scott motioned to approve; Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

12) **EXECUTIVE SESSIONS.** 25 O.S. § 307(B) permits the public body to meet in executive session for certain specified reasons under certain specific conditions. It is the opinion of the town attorney that the board of Trustees may adopt a motion to meet in executive session to discuss the following items:

- i. Proposed executive session pursuant to 25 O.S. § 307 (B)(1), to discuss Laura Poteet's paid duties and position.
- ii. Discussion, motion, and vote to convene or not convene in executive session on agenda items (a) above
- iii. Acknowledge the board has returned to open session
- iv. Executive session minutes compliance statement
- v. Discussion, motion, and vote to affirm that no votes or action taken during executive session
- vi. Consideration, discussion, and possible action on items discussed in executive session

Scott motioned to go into executive session at 5:19 p.m., Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

Scott motioned return from executive session at 5:44 p.m., Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes. Scott advised no action; no votes were taken while in executive session.

Scott motioned to give Laura Poteet a raise of \$2.00 per hour raise from \$18.85 to \$20.85, and her position to be in line with the current ordinance for her paid duties; Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

13) Discussion and possible action on the purchase of police vehicles.

Keith spoke about wanting to get rid of three 2022 high-mileage vehicles. He said when the vehicles get over 100,000 miles, the price drops dramatically. Two of them have over 80,000 miles. He said the Delaware County Sheriff has agreed to purchase all 3 vehicles at \$23,000.00 each. He also stated that he has a bid on two Dodge 2025 Durango vehicles-Police package. They are equipped already with lights, siren, console, back dividers; 2 of them at a price of \$109,847.74. He said he

would need an additional \$41,000.00 to purchase two and that it might cost him approximately \$400.00 to have decals put on. He said the availability of '25s are getting low and that if we don't purchase these now, they will be about \$5-6,000.00 more later on. He also presented a list of cuts he has made in his department to save money. He has also ran this by our accountant; and even though cash flow is down, thinks it's still doable.

Scott motioned to approve the sale of 3 units and the purchase of 2 new vehicles.

Linda seconded the motion. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

- 14) Discussion and possible action on hiring a cleaning person for the Town Hall. Scott discussed talking with Sylvia, the previous cleaning person and she has married/moved and not interested any longer. Linda thinks she may know some people who might be interested, and Scott spoke of getting bids, and having the authority to hire at that time. In the interim, Linda Dixon has been coming in and cleaning the Town Hall as she is available to do so, donating her own time.

Scott motioned to get three bids and have the approval to hire the best bid; Linda seconded the motion. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.

- 15) Public Input (Limited to 3 minutes). /None

- 16) Discussion on any new matters that could not have been anticipated prior to posting of the agenda./None.

- 17) MOTION TO ADJOURN/Scott motioned to adjourn at 5:55 p.m., Linda seconded. Tom yes, Jim yes, Don yes, Linda yes, Scott yes.**

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.* and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

Time Posted: _____ POSTED ON JANUARY _____, 2026, BY _____

Minutes
recorded/typed by
Laura Poteet