

**NOTICE OF RESCHEDULED REGULAR MEETING AND AGENDA  
THE BOARD OF TRUSTEES FOR THE  
TOWN OF WEST SILOAM SPRINGS  
TUESDAY, MAY 27<sup>TH</sup>, 2025, AT 6:00 PM**

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**NAME OF  
PUBLIC BODY:** BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA

**DATE:** TUESDAY, MAY 27<sup>TH</sup>, 2025

**TIME:** 6:00 p.m.

**LOCATION:** West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338

**TYPE OF MEETING:** Regular Meeting ( ) Rescheduled Regular Meeting (X)  
Special Meeting ( ) Continued or Rescheduled Meeting ( )  
Emergency Meeting ( )

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**AGENDA**

- 1) Call to Order  
Mayor Scott Wilkerson called to order at 6:01 p.m.
- 2) Roll Call and Determination of Quorum  
Tom Schafer here, Rhonda Wise here, Jim McClure here, Linda Dixon here, Scott Wilkerson here.
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)  
Samantha Turney posted the agenda here at the Town Hall on May 22, 2025, at 3:00 p.m.
- 4) Discussion and possible action on any matter related to approving the minutes of the regular meeting on April 21<sup>st</sup>, 2025
  - a. Reading of the Minutes
  - b. Discussion, motion, and vote to approve the minutes

Scott motioned to approve, Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Rhonda yes.
- 5) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
  - a. FINANCIAL: No report
  - b. INTERIM CHIEF CHUCK VAUGHAN: Summary report on Police Department activities.  
Chuck reported for the month: 5 accident reports taken, 47 incident reports filed, 386 citations given.
  - c. ZONING BOARD AND PLANNING COMMISSION: No report
  - d. CODE ENFORCEMENT: No report
  - e. MAYOR SCOTT WILKERSON: Monthly report
  - f. VICE MAYOR LINDA DIXON: No report
  - g. TOWN ATTORNEY: No report

6) DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR THE MONTH OF April 2025

General PO#'S G471-G512:	\$90,950.10
TRIBAL PO#'S TR10:	\$120.00
EMS- CN PO#'S E53-E55:	\$4,486.95
EMS NO 2 PO#'S PF10:	\$24,646.13
<u>PARK PO#'S P32-P33:</u>	<u>\$1,029.72</u>

**FOR A GRAND TOTAL OF: \$121,232.90**

**Scott motioned to approve; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Rhonda yes.**

7) **EXECUTIVE SESSIONS.** 25 O.S. § 307(B) permits the public body to meet in Executive Session for certain specified reasons under certain specified conditions. It is the opinion of the town attorney that the Board of Trustees may adopt a motion to meet in executive session to discuss the following items:

- a) Proposed executive session pursuant to 25 O.S. § 307(B)(1)&(4) to discuss Captain Whitney Reynolds' resignation

**Scott motioned to go into Executive Session at 6:07 p.m., Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Rhonda yes.**

**Scott motioned to go back into Regular session at 6:12 p.m., Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Rhonda yes.  
Scott advised minutes were taken, no votes taken.**

8) Discussion and/or possible action to all matters concerning starting a new building fund for a new city hall

Scott and Rhonda discussed the need to meet with Clay, our accountant, to find out how to get started on this.

**Scott motioned to table; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Rhonda yes.**

9) Discussion and/or action on all matters concerning proposed ordinance 2025-05-01 amending non-official duties assigned to Town Clerk/Treasurer

**Scott motioned to approve/accept the Ordinance 2025-05-01, Rhonda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.**

10) Discussion and/or action to hire a new part time town employee for office help

There was discussion about finances, and that there has not been an increase in work.

**Scott motioned to not hire a part-time employee; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.**



11) Discussion and/or possible action concerning all matters regarding approval of employee grievance forms

Scott motioned to approve; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.

(Discussion about adding new forms to our current handbook-to be added to agenda next month).

12) Discussion and possible action to add and/or delete signatures on the Towns bank accounts

Scott motioned to add Tom and Scott and remove Rhonda from current authorized signers.

13) Discussion and possible action on new matters that could not have been anticipated prior to posting of the agenda, if any. /None.

14) MOTION AND VOTE TO ADJOURN. /Scott motioned to adjourn at 6:26 p.m., Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.

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This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.* and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

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Time Posted: \_\_\_\_\_ POSTED ON MAY \_\_\_\_\_, 2025, BY \_\_\_\_\_

Minutes  
recorded/typed  
by Laura Poteet