

NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
TOWN OF WEST SILOAM SPRINGS
MONDAY, November 18th, 2024, AT 6:00 PM

NAME OF PUBLIC BODY: **BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA**

DATE: **MONDAY, November 18th, 2024**

TIME: **6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting Rescheduled Regular Meeting
Special Meeting Continued or Rescheduled Meeting
Emergency Meeting

AGENDA

- 1) Call to Order
Mayor Rhonda Wise called to order at 6:00 p.m.
- 2) Roll Call and Determination of Quorum
Kenzie Denny here, Jim McClure here, Scott Wilkerson here, Linda Dixon here, Rhonda Wise here.
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)
Samantha Turney posted the agenda here at the Town Hall on November 14, 2024 at 4:00 p.m.
- 4) Discussion and possible action on any matter related to approving the minutes from the regular meeting on October 21, 2024
 - a) Reading of the Minutes
 - b) Discussion, motion, and vote to approve the minutes

Rhonda motioned to approve; Kenzie seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.
- 5) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
 - a) **FINANCIAL:** Kris Kirk CPA reporting on financial status for October 2024/Kris reported we had good sales tax collections in October, actually the 2nd highest we've ever had. He thinks in part, this is due to Macadoodles' sales. He reported that we had 3 payrolls in October, along with Christmas bonuses given. He reported the last four months ending October 31, that the General Fund is down by \$9,000.00, ending with \$18,000.00 in the checking account at the end of October, 2024.
 - b) **POLICE CHIEF LARRY BARNETT:** Summary report on Police Department activities./Larry reported for October, 2024: 4 DUIs, 8 Public Drunk charges, 6 Accidents reported, 45 reports filed, and 474 Citations given.

- c) **ZONING BOARD AND PLANNING COMMISSION:** No report
- d) **CODE ENFORCEMENT:** No report
- e) **MAYOR RHONDA WISE:** Monthly report
- f) **VICE MAYOR LINDA DIXON:** No report
- g) **TOWN ATTORNEY:** No report

6) **PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)**
None

7) **DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR MONTH OF October 2024**

General PO#'S G162-G216:	\$125,274.75
TRIBAL PO#'S TR4:	\$150.00
EMS- CN PO#'S E30- E34:	\$30,729.23
EMS NO 2 PO#'S PF4:	\$23,926.58
<u>PARK PO#'S P18-P20:</u>	<u>\$550.00</u>

FOR A GRAND TOTAL OF: \$180,630.56

Rhonda motioned to approve; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

8) Discussion and/or possible action on all matters related to Nick Wann, C.P.A.'s proposal for professional services to serve as the Town's C.P.A. Rhonda spoke, advising Nick was referred by Robert St. Pierre, our Auditor, and Kris Kirk, our CPA. They both feel even with handling other towns, that he can accomplish what we need for our town. She presented his proposal, and requested to be the one to meet with him and handle the hiring process, asap, as Kris will be leaving the 1st of January, 2025. Kris spoke also and advised that Nick might want to make some small changes in the way things are done now. **Scott motioned to give the Mayor the power to finalize the deal, Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

9) Discussion and possible action on employee Christmas bonus Rhonda spoke, advising last year the bonus was \$500.00 net, which per Kris, costs the town about \$691.00 each employee; and he also advised this is already in the budget. **Rhonda motioned to give \$500.00 net to all employees, to include part-time and employees still on probation; with the bonuses to be given out on Wednesday; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

10) Discussion and/or possible action on all matters concerning Christmas party and Angel Tree to be organized by Capt. Whitney Reynolds. Rhonda spoke, advising she took care of this for all employees last year, and she just wants to officially put her in charge of it this year.

Rhonda motioned to have Captain Reynolds be in charge of all matters concerning the Christmas party and the Angel tree; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

11) Discussion and possible action on new matters that could not have been anticipated prior to posting of the agenda, if any./None.

12) MOTION AND VOTE TO ADJOURN./Rhonda motioned to adjourn at 6:15 p.m., Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.* and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

Time Posted: _____ POSTED ON November __, 2024, BY _____

