

**NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY**

Monday, October 18, 2021, following the Town Board of Trustees Meeting
that begins at 6:00 p.m.

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| NAME OF PUBLIC BODY: | WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES |
| DATE: | MONDAY, OCTOBER 18, 2021 |
| TIME: | Immediately following the Town Board of Trustees Meeting that begins at 6:00 p.m. |
| LOCATION: | West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338 |

AGENDA

1. Call to order
2. Roll call and determination of quorum
3. Discussion and possible action on any matter related to approving the minutes from the special meeting on September 28, 2021
 - a. Reading of the Minutes
 - b. Discussion, motion, and vote to approve the minutes
4. REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:
 - a. **FINANCIAL REPORTS:** Kris Kirk CPA reporting on financial status for September 2021
 - b. **DIRECTOR OF PUBLIC WORKS:** In light of vacancy in the Director of Public Works office, Raymond Anderson may report on activities of prior month and upcoming activities
 - c. **CHAIRMAN:** NO REPORT
 - d. **VICE CHAIRMAN:** NO REPORT
 - e. **MUNICIPAL AUTHORITY CLERK:** NO REPORT
 - f. **MUNICIPAL AUTHORITY ATTORNEY:** Bryce P. Harp reporting on trustee vacancy in the South Delaware County Regional Water Association.

5. PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)

6. DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR SEPTEMBER 2021

WATER PO #'S 12159 through 12200, for a total of: \$183,818.57

STREET PO #'S 1630 through 1634 for a total of: \$5,569.19

METER PO #'S 715 through 719 for a total of: \$257.22

FOR A GRAND TOTAL OF: \$189,644.98

7. **EXECUTIVE SESSION.** 25 O.S. § 307(B) permits the public body to meet in Executive Session for certain specified reasons under certain specified conditions. It is the opinion of the town attorney that the Board of Trustees may adopt a motion to meet in executive session to discuss the following items:

- a. Proposed executive session pursuant to 25 O.S. § 307(B)(1), to discuss Keith Morgan's resignation
 - i. Discussion, motion, and vote to convene or not convene in executive session
 - ii. Acknowledge the board has returned to open session
 - iii. Executive session minutes compliance statement
 - iv. Discussion, motion, and vote to affirm that no votes or action taken during executive session
 - v. Consideration, discussion, and possible action on items discussed in executive session

- b. Proposed executive session pursuant to 25 O.S. § 307(B)(4), to discuss potential settlement of claims related to alleged conduct of former employee
 - i. Discussion, motion, and vote to convene or not convene in executive session
 - ii. Acknowledge the board has returned to open session
 - iii. Executive session minutes compliance statement
 - iv. Discussion, motion, and vote to affirm that no votes or action taken during executive session
 - v. Consideration, discussion, and possible action on items discussed in executive session

- c. Proposed executive session pursuant to 25 O.S. § 307(B)(1), and with guidance from the Attorney General's Office pursuant to 2006 OK AG 17, to discuss the qualifications of the particular individuals that applied for the Director of Public Works position, Chisum Devoe and Robert Gatewood, and whether to hire one of those applicants as the new Director of Public Works
 - i. Discussion, motion, and vote to convene or not convene in executive session
 - ii. Acknowledge the board has returned to open session
 - iii. Executive session minutes compliance statement

- iv. Discussion, motion, and vote to affirm that no votes or action taken during executive session
 - v. Consideration, discussion, and possible action on items discussed in executive session
8. Discussion and possible action to approve annual salary adjustments for supervisors and department heads to take effect the first day of August for each fiscal year in an amount between 2% and 5%.
9. Discussion and possible action to approve 5% annual salary adjustment for supervisors and department heads for the 2021-2022 fiscal year, and to apply that 5% adjustment retroactively for supervisors and department heads beginning August 1, 2021.
10. Discussion and possible action on new matters that could not have been anticipated prior to posting of agenda, if any.
11. MOTION AND VOTE TO ADJOURN.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON OCTOBER 14, 2021, BY 4:00 P.M. BY COLLEEN MCGUIRE

Time Posted: _____
(initial)